The APPD is pleased to announce a call for a new APPD LEAPES Council member. We are seeking a seasoned and motivated professional eager to take their leadership skills to the next level within the medical education community. This role is ideal for someone with proven experience in leading workshops and presentations, who thrives on taking initiative, and is ready to contribute strategically to the development of their peers. The right candidate will possess strong critical thinking, creativity, and collaboration skills to develop impactful workshops and inspire growth among adult learners. This position is a 4-year term and requires dedication and the ability to manage responsibilities alongside other professional commitments.

What We Offer:

- The opportunity to make a meaningful impact in the community.
- A platform to enhance your leadership skills and expand your professional network, while bringing back innovative strategies and best practices to strengthen your home program and institution.
- Collaboration with a diverse group of dedicated individuals who share a common goal, fostering a national network that enriches your departmental influence.
- Recognition for your contributions and the chance to shape the future of your program, reinforcing your department's commitment to excellence in graduate medical education.

Instructions

All materials must be submitted **by January 30, 2027.**

Criteria for Selection of APPD LEAPES Council Members

1. **Experience**
    - At least five years of leadership experience in graduate medical education
2. **Expertise**
    - Proven leadership experience in a professional or community setting
    - Strong mentoring skills, with a track record of guiding others towards their goals
    - Excellent presentation skills, able to develop and communicate complex ideas clearly and effectively

- Enthusiastic about gaining additional leadership experience and tackling new challenges
- Flexible and adaptable, with a willingness to research and learn about new topics
- Strong organizational and time-management skills to meet deadlines

3. **Expectations**
   - Commit to four years of service on the LEAPES Council.
   - Attend three in-person LEAPES meetings per year, (spring meeting, summer meeting, and fall meeting), starting the day before at a working dinner. This is approximately 10 days in addition to the Fall and Spring APPD Meetings. See APPD LEAPES Council Travel Policy.
     Attendance at main APPD meetings is expected.
     i. APPD LEAPES Summer 2027: July 20-22, 2027 (TBD)
     ii. APPD LEAPES & APPD Pediatric Medical Education Conference: September 2027 (Arlington, VA)
     LEAPES - September 14-15, 2027
     APPD Pediatric Medical Education Conference - September 16-17, 2027
     *registration for the Medical Education Conference is complimentary; you are not required to attend
     iii. APPD LEAPES & APPD Spring 2028: March 2028 (New Orleans, LA)
     LEAPES - March 19-20, 2028
     APPD - March 21-24, 2028
   - Participate in one hour weekly council planning meetings with the expectation of additional time commitments in the weeks leading up to each in person meeting.
   - Review applications for each cohort and evaluate them according to the rubric in the timeline given.
   - Review applications for new council member(s) and evaluate them according to the rubric in the timeline given.
   - Join conference calls to discuss applications and advise in selecting applicants for each cohort.
   - Contribute to and review the semi-annual APPD Board report.
   - Review subject matter expert content and provide feedback in advance of in person sessions.
   - Review online cohort portal content and provide feedback in advance of distribution to cohort.
   - Assess evaluations from cohort and analyze data to report to the APPD Board.
   - Create content for presentations and learning activities related to 4 Aims of LEAPES (Leadership, Professional Development, Scholarship, Networking).
   - Present your topic content at each meeting: summer, fall, and spring.
   - Host intersession meetings throughout the 9 month cohort including journal clubs.
   - Serve as a mentor for a small group project in each cohort including virtual small group meetings scheduled between in person meetings.

- Read and review the assigned book club selection as well as journal club articles in preparation for meetings with the cohort.
- Review and revise LEAPES Mission, Vision, and Aims every 2 years with Council Members.
- Complete requirements assigned to your role as described in the LEAPES Council Guidebook. (Chair, Member-at-Large, etc.).
- Address any issues or tend to other responsibilities as needed.

4. **Council Term**
    - Council members serve a 4-year term with the following structure:
        i. Year 1 - Incoming Council Member (Member-At-Large)
        ii. Year 2 - Chair-Elect
        iii. Year 3 - Chair
        iv. Year 4 - Past Chair
5. **Application Requirements**
    - Personal statement expressing your interest in becoming an APPD LEAPES Council Member, articulating your commitment to graduate medical education through detailed reflections on your experience, a broad understanding of the role's responsibilities and challenges, and your unique areas of expertise, special interests, or training that will contribute to the council's mission.
    - One (1) letter of recommendation from superiors or colleagues who have current and direct knowledge of your expertise in graduate medical education, including your presentation, mentorship, flexibility and collaboration skills.
    - Curriculum vitae
    - Interview and 15-minute presentation on a topic of your choice

Application Process:

- Applicants submit application materials via online submission site by **January 30, 2027**
- LEAPES Council will interview candidates
- During the interview, candidates will give a 15 minute presentation on a topic of their choice with slides
- LEAPES Chair notifies applicants by February 27, 2027