# FAQs

**Who is the LEAPES Program for?**

The LEAPES Program is designed for individuals who are committed to personal and professional development in medical education. It is perfect for those seeking new challenges, as well as seasoned education specialists looking to expand their leadership skills and gain fresh insights.

**Could you explain the mentored educational group project in more detail?**

Participants will collaborate in small groups on an educational project aligned with their professional interests. Each group will be paired with a LEAPES Council member who will provide mentorship throughout the project, offering regular monthly calls for feedback, progress tracking, and troubleshooting. The group project can take the form of a small-scale research project, workshop, curriculum development, or another educational initiative. The focus should be on practical, impactful outcomes that can be adapted for broader use within both your institution and the professional community. The goal is to produce a meaningful work product that drives change, innovation, or improvement in GME programs, showcasing the real-world application of the skills learned during LEAPES.

**How much time will I need to dedicate to this program?**

Depending on the type of small group project your group chooses to develop, we anticipate that participants will spend 3-4 hours per month, outside of the three in-person meetings. This includes the intersession meetings that are held almost every month.

**What is the take away from this program?**

The LEAPES program provides exceptional training for administrators who aspire to become leaders in medical education. Through a combination of innovative learning, continuous improvement, and skill-building, LEAPES equips you to take on greater responsibilities within your role and increases your potential for career advancement, both locally and nationally. This program not only enhances your expertise but also connects you to a supportive community of professionals. Whether your passion lies in leadership, scholarship, continuous improvement, or academic management, LEAPES helps you forge a personalized path for a successful and fulfilling career in medical education.

**LEAPES vs. C-TAGME?**
While C-TAGME is an excellent certification that validates administrative professionals' knowledge of their programs, LEAPES offers a distinct approach. Unlike C-TAGME, LEAPES is not a certification of program coordination expertise; it is an immersive, robust professional development course. The program focuses on deepening your leadership skills, expanding your professional networks, and applying advanced knowledge to drive innovation and improvement in graduate medical education. Designed to elevate your career, LEAPES provides practical, hands-on learning and mentorship that extends beyond the scope of program coordination.

**What topics will the curriculum cover?**
Please visit the LEAPES web page for a sample curriculum.

**Should I apply if I won't be able to attend all in-person sessions due to a prior commitment?**
While we understand that life can present unexpected challenges, it's important to consider your ability to fully engage in the program. Each in-person session is a full day of learning, covering a substantial amount of content. Missing even one of the seven in-person days means you could miss out on 3-5 topics and valuable networking opportunities. If you anticipate missing any portion of the meetings, it might be best to wait and apply in a future cohort when you can commit fully to the experience.

**How long do I need to be a coordinator before applying?**
You must have at least 3 years of cumulative educational leadership experience as a Program Coordinator, Associate Program Coordinator, Clerkship Coordinator, Program Manager, or other Graduate Medical Education position, with a minimum of 1 year in your current position.

**How many people are you accepting?**
We can accept a maximum of 12 participants.

**For the project, do you need to come with an identified project or will you help work through that process at the first in-person meeting?**
As much as possible, we group participants based on topic of interest. You'll brainstorm together as a group to decide on a topic and type of dissemination. We encourage people to come with ideas.

**For the Peer Letter of Recommendation, who should we ask if we don't know anyone closely that is an APPD member besides a PD?**
In this case, please contact the APPD LEAPES Program at leapes@appd.org.

**Does 'peer' mean that we shouldn't ask for a recommendation from a physician (non-PD)?**

The peer letter of recommendation should be from a non-physician.