

Medical Education Abstract Submission Guidelines

Submission Deadline: Tuesday, December 1, 2026 (11:59pm Pacific Time)

GENERAL INFORMATION

Thank you for your interest in submitting your abstracts to the APPD 2027 Annual Spring Meeting, including the MPPDA Annual Meeting! Submitted abstracts should be related to the field of pediatric medical education. APPD and MPPDA members, non-members, and trainees are encouraged to submit. Abstracts should focus on pediatric medical education and may include original research, curriculum development, educational scholarship, assessment, program evaluation, quality improvement, and educational innovation. **Clinical abstracts will not be considered.**

The submission review process utilizes a standardized scoring rubric and shielded grading system. To support shielded review, authors should not include institution names, program names, geographic identifiers, or other information that could reveal the identity of authors whenever possible. Demographic information collected from the submitting author will not be considered in the review process.

New this year! We are offering trainees the opportunity to submit works in progress. Trainee is defined as a Current/Active MD/DO/IMG Med Student, Resident/Chief Resident, or Fellow. Works in progress are defined as research/projects that are currently in data collection phase. Data collection and analysis must be completed for presentation at the APPD 2027 Annual Spring Meeting. **Abstract ideas will not be accepted.**

Decisions regarding abstract selection will be emailed in early January 2027. Accepted abstracts will be selected for presentation during one of the two live poster sessions held during the meeting. A limited number of highly rated abstracts will be selected for oral platform presentations at the meeting. All accepted abstracts will be published in the journal, Academic Pediatrics. Abstracts are published exactly as submitted and cannot be edited before publication.

ABSTRACT TOPICS CATEGORIES

Abstract submissions will be accepted in the following topic categories:

- Artificial Intelligence and Educational Technology
- Competency-Based Medical Education (CBME)
- Community / Legislative Advocacy

- Diversity, Inclusion, and Belonging
- Interprofessional Relationships
- Leadership / Leadership Skills
- Mentoring
- Professional / Educator Development and Engagement
- Program Accreditation and Evaluation
- Curriculum and Programmatic Innovations
- Quality Improvement / Patient Safety
- Recruitment
- Trainee and Faculty Educational Scholarship
- Trainee Support, Assessment, Teaching and Remediation
- Wellbeing
- Workforce Issues
- Other (please list)

ABSTRACT PREPARATION

Abstract Title
The title should be brief, but long enough to clearly identify the nature of the study. Use uppercase for the first letters of nouns, pronouns, verbs, adjectives, and adverbs. Use lowercase for conjunctions, coordinating prepositions, and articles. Do not put author names or affiliations within the title.

Abstract Body
The abstract body may not exceed 650 words. The title, author information, and any uploaded figures are not included in the word count. Abstracts should be entered as single-spaced text without indents or bullet points. To support shielded review, do not include author names, affiliations, institution names, or other identifying information within the abstract body.

For best results, enter the abstract as plain text and use the formatting and special character tools available within the submission system. Authors are strongly encouraged to carefully proofread their submissions for accuracy, spelling, grammar, and formatting prior to submission. Abstracts are published exactly as submitted and cannot be edited prior to publication.

<u>The body of the abstract should be organized and formatted with the following headers:</u>

- **Background** – brief context, rationale, or problem statement
- **Objectives** – purpose, hypothesis, or educational goal
- **Methods** – design, participants, data collection, analysis
- **Results** – key findings, including quantitative and/or qualitative outcomes
- **Conclusions** – implications, significance, lessons learned

Completeness of Data
Abstracts should report completed work and include outcomes and results. Abstracts describing work in progress are not eligible for submission.

Graphs and Charts (Optional)
Published abstracts will not be reproduced in color, so any graphic must be legible and understandable when printed in black and white. Upload a single PDF file containing any charts or figures. Multiple pages are permitted if needed.

ABSTRACT CONFIRMATION / NOTIFICATION

Abstract Confirmation
A confirmation of your submission including a copy of your abstract will be sent to the email address belonging to the APPD account used to create the abstract. Please review the abstract to ensure its accuracy. If you do not receive confirmation upon submission, please check your spam folder. If you still have not received a confirmation email, please contact info@appd.org.

Abstract Notification
Only the individual submitting the abstract will be notified of the Planning Committee's decision. If accepted, your abstract will be accepted for either a live poster presentation or oral platform presentation. Details of the presentation format will be shared in the notification. If accepted, the individual will be required to confirm acceptance and note presenting author(s).

Registration
Presenting authors are required to register for and attend the meeting. If the presenting author is unable to attend, a registered co-author may present on their behalf.

ABSTRACT PORTAL

To begin the submission process, visit https://spring-abstracts.appd.org/. Log in with your existing APPD account or create a new account.

APPD Members and Existing Account Holders: If you are an APPD member or have previously created an account, select "Log In" and enter your existing credentials.

Non-Members or New Users: If you do not have an account, select "Create Account." After creating your account, you will receive an email with instructions for setting up your username and password. Return to https://spring-abstracts.appd.org/ and log in using your newly created credentials.

Start a Submission:
To start a submission, enter the title of your submission, select the appropriate submission type, and click **"Begin New Submission."** In the **Submission Information** section, select **"Manage"** in the **Add/Edit Authors** box to enter all authors. Then select **"Open"** in the **Add/Edit Submission Info** box to enter your abstract and upload any supporting files.

You may save your progress and return to your submission at any time before the deadline. To save your work, select **"Save Responses"** at the top of the page.

Finalize and Submit a Submission
When you are ready to submit your abstract, select **"Finalize Submission"** in the lower-right corner of the page. A confirmation email containing a copy of your submission will be sent to the email address associated with your account.

FREQUENTLY ASKED QUESTIONS

Can I submit more than one abstract?
Multiple abstracts may be submitted, but you must complete or log out of one abstract before you can begin another. You may not enter multiple abstracts simultaneously.

Can I submit an abstract if it has already been presented at another national meeting?
Yes.

Can I submit a work in progress abstract?
Yes! But only if you are a trainee. Trainee is defined as a Current/Active MD/DO/IMG Med Student, Resident/Chief Resident, or Fellow. Works in progress are defined as research/projects that are currently in data collection phase. Data collection and analysis must be completed for presentation at the APPD 2027 Annual Spring Meeting. Abstract ideas will not be accepted.

Can I submit an abstract if it has already been published in a journal?
No. Abstracts that have already been published in a journal are not eligible for submission. The meeting aims to showcase original work that has not been previously published.

How do I save my information if I can't complete the abstract in one sitting?
As soon as you have created your abstract in the submission portal, the program is ready to save your abstract information. Information is saved as you complete each step and use the button at the bottom of each screen.

What if I forget my password?
You can reset your password by selecting "Having trouble logging in?" and entering the email address associated with your APPD account. If you need help accessing an abstract you have begun but not completed, please email info@appd.org with the last name of the Submitting Author and the abstract title. Please note that there may be a delay in responding to such inquiries.

What if I find an error in my submitted abstract?
If you find an error prior to the submission deadline, please email info@appd.org with the last name of the Submitting Author and the Abstract ID in the subject line. APPD will "unsubmit" your abstract so that you can correct it and resubmit it before the deadline. If you find an error after the deadline, please email info@appd.org with 'ABSTRACT CORRECTION' and the abstract ID in the subject line and we will review your situation with you.

I don't know which version of my abstract was submitted and I can't find my confirmation email.
You can retrieve a copy of your submitted abstract by logging in to the abstract submission portal with your APPD account and then select the Print or Email option after clicking on the link with your abstract title.

How will the author's information appear?
For abstracts with more than one author, if the Institution, City, State and Country are the same, that information will appear once at the end of all the listed names. Any consecutive identical information will appear only once. Do not include authors names in the body of an abstract.

Can I use artificial intelligence for my submission?
Authors may use generative AI tools to support writing and editing. Authors remain fully responsible for the accuracy, originality, integrity, and scholarly content of the submission. Generative AI tools should not be listed as authors. Any substantive use of AI tools should be disclosed in accordance with institutional and journal policies.