



ASSOCIATION
OF PEDIATRIC
PROGRAM
DIRECTORS

2026 Pediatric Medical Education Conference

Hosted by APPD



September 25–26



Arlington, VA

Speaker Guide

2026 Pediatric Medical Education Conference

September 25-26, 2026 | Arlington, Virginia

WELCOME

Thank you for serving as a presenter at the APPD 2026 Pediatric Medical Education Conference. This guide summarizes the key steps for preparing for your session and participating onsite.

Conference Details

Dates

Friday, September 25 and Saturday, September 26, 2026

Venue

Renaissance Arlington Capital View Hotel, Arlington, Virginia

Program and Registration

- [View the conference website and current program schedule](#)
- [Register for the Pediatric Medical Education Conference](#)
- All presenters must register for the conference and should wear their conference badge during sessions and functions.

Important: Use the online program and Whova as the source of truth for your session date, time, room, title, and presenter listing.

Required Speaker Actions

Complete your conflict-of-interest disclosure

This activity is supported through Amedco accreditation services. [Complete the disclosure](#) and respond promptly to any follow-up concerning potential conflicts or content review.

Review your Whova speaker form

Open the individualized speaker-form email from Whova. Confirm your name, credentials, affiliation, biography, photo, session description, and any handouts. The form can be updated more than once.

Confirm your session information

Compare your session listing in Whova with your acceptance or speaker correspondence. Email info@appd.org immediately if a presenter, title, time, or other detail is incorrect.

Prepare accessible, nonpromotional content

Use readable type, strong color contrast, descriptive labels for visuals, and language appropriate for the audience. Avoid promotional offers, job advertisements, product announcements, and solicitation for services.

Presentation and Room Setup

- Standard session-room AV is expected to include a podium microphone, presentation laptop, slide advancer/clicker, projection screen, and a wireless microphone for audience questions.
- Bring your final presentation on a USB flash drive. Presentations are not being collected in advance.
- Arrive in the session room before the scheduled start time to load and test your presentation. An AV technician or APPD staff member can assist onsite.
- If your session requires equipment, internet access, room changes, or another setup beyond your submitted request, contact APPD as soon as possible.
- Plenary speakers will receive a link during the week of September 14 to upload slides in advance. They may also bring their final presentation on a USB flash drive.

Session Formats

Platform Presentations: Concise scholarly presentations followed by moderated audience questions. Follow the exact timing provided in your speaker correspondence or Whova listing.

Plenary and Hot Topic Sessions: May be panel-based or didactic. Coordinate timing, transitions, and discussion plans with the moderator and fellow presenters.

Enhanced Learning Sessions: Interactive sessions designed for discussion, reflection, and practical application. Prepare any activities, cases, handouts, or polling tools in advance.

Poster Presentations: Display the assigned poster and remain available during the scheduled poster session for discussion. Follow the current poster specifications and assignment shown in APPD materials or Whova.

Poster Presenters

[View APPD poster specifications](#)

[View Poster Assignments](#)

- Confirm your poster number and session assignment using the above link.
- Plan to have the poster installed by the start of the assigned session and remain with it for the scheduled presentation period.

Whova Mobile App and Session Feedback

Use the Whova speaker form to complete and maintain your speaker profile and session information. You can revise the form as needed. If you cannot locate the email, contact info@appd.org and request that it be resent.

[View the Whova speaker guide](#)

- At the beginning and end of your session, encourage attendees to submit session feedback in Whova.
- In the mobile app, attendees can open the session and select Session Feedback.
- In the web app, attendees can open the session and select Rate Session.

Presenter Checklist

- ☐ Register for the conference.
- ☐ Complete the COI disclosure request.
- ☐ Review and update the individualized Whova speaker form.
- ☐ Confirm session title, date, time, room, and presenter listing.
- ☐ Coordinate roles and timing with co-presenters or the moderator.
- ☐ Bring the final presentation on a USB flash drive.
- ☐ Arrive early to load and test slides.
- ☐ Encourage attendees to complete session feedback.

Questions or Special Requests

For speaker questions, corrections, accessibility needs, or special session requests, email info@appd.org