



## Speaker Guide

Welcome and thank you for serving as a presenter at the [Association of Pediatric Program Directors \(APPD\) 2026 Annual Spring Meeting](#). This guide outlines everything you need to prepare for a successful session.

### Dates & Location

**Date:** April 14–17, 2026

**Venue:** Sheraton Downtown Denver, Denver, CO

1550 Court Place

Denver, CO, 80202

Registration / Check-In + Sessions will be held on Plaza Ballroom Level.

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### Conference Purpose

The APPD Annual Spring Meeting is designed to advance excellence in pediatric medical education by equipping educators and program leaders with innovative strategies, emerging curricular models, and meaningful collaboration opportunities across the full training continuum. Through plenary sessions, scholarly presentations, and interactive learning experiences, participants engage with peers and key stakeholders—including the American Board of Pediatrics, the Accreditation Council for Graduate Medical Education, and Intealth—to explore current trends, strengthen programs, and foster a vibrant national community of pediatric education leaders.

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## Schedule Overview

Here is a link to the conference schedule: [Spring2026Schedule - Association of Pediatric Program Directors](#)

## Speaker Essentials

### **Conflict Of Interest Disclosure (COI) - ACTION!**

This activity offers CME credit through Amedco; disclosures & bias avoidance are mandatory. Please complete the below online COI form by March 9<sup>th</sup>.

<https://disclosure.amedcoedu.com/events/8345>.

### **Registration**

All speakers must register for the APPD 2026 Annual Spring Meeting. [Please register online prior to coming onsite.](#)

### **Conference PowerPoint/Slide Template**

Speakers are welcome to use the conference PowerPoint/Slide template. [Download the template here.](#)

### **Audio Visual (AV) / Session Room Setup**

- Standard AV for session rooms includes:
  - Speaker podium with built-in microphone, laptop, laptop advancer/clicker, screen with projector, and 1 wireless microphone for audience use.
- The meeting room will be arranged with round tables, along with a 6-foot speaker table positioned next to the podium.

### **Loading your Presentation**

- Please arrive to your session room prior to the start time to upload your presentation slides to the laptop at the speaker podium (you will need to bring your presentation on a flash drive/usb drive). We will not be collecting presentation slides prior to the conference.
- AV techs or an APPD staff member can assist you with the setup.

## Event Mobile App

You have been listed as a speaker in our event mobile app, Whova. You should have received an email on February 23<sup>rd</sup> from the mobile app with access to your individualized speaker form with a link to complete your profile and update any of your session information (including uploading documents, adding descriptions). Attendees appreciate as much information as you can populate. Email [info@appd.org](mailto:info@appd.org) if you need that email to be resent.

## Join us on our official event app!

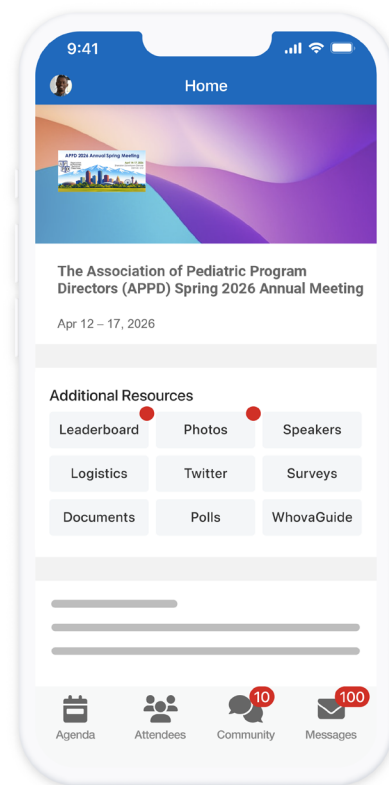
We're using *Whova* as our official event app. Download the app and join our event to:

- ➔ Personalize your agenda
- ➔ Receive event updates and notifications
- ➔ Connect with other attendees
- ➔ Create and join meet-ups



Scan this code for the link or search "Whova - Event and Conference App" on the App Store or Google Play.

Event Invitation Code: springdenver



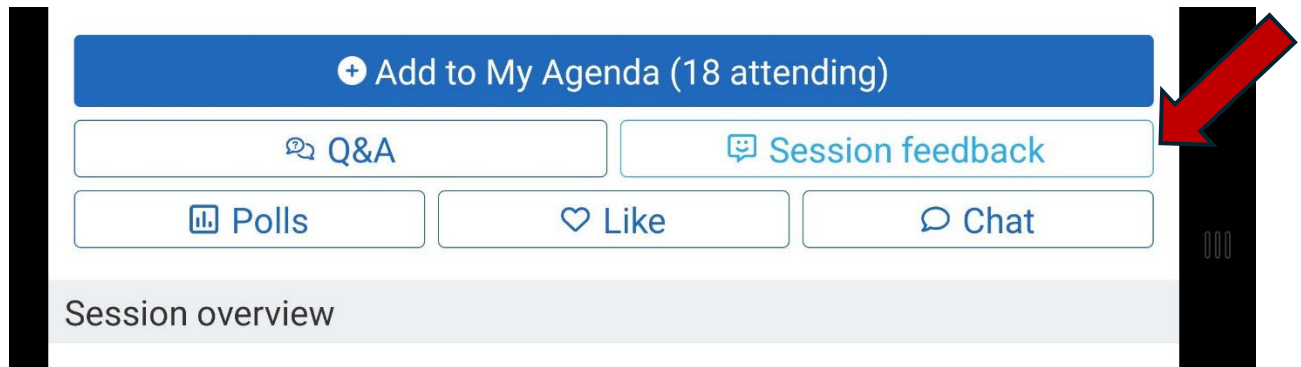
## Session Feedback

Please remind and encourage attendees at both the beginning and end of your session to complete the session feedback form. Feedback is an important part of our program evaluation and helps inform future meetings.

The feedback form will become available in the Whova app shortly after the session begins. Attendees can access it using the instructions below:

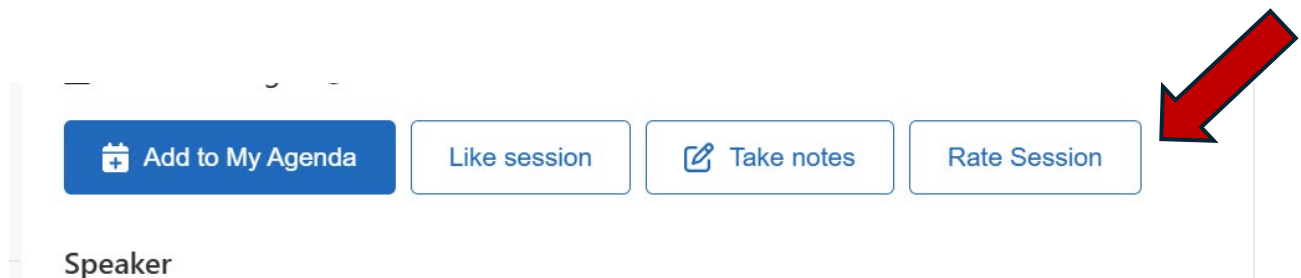
## Mobile App

- Navigate to your session within the app
- Tap the “Session Feedback” button located at the top of the screen, beneath the session title and next to the “Q&A” button (see screenshot below for reference).
- Submit feedback directly within the app



## Web App

- Navigate to your session in the web platform
- Click the “Rate Session” button located at the top of the screen, beneath the session title and next to the “Take Notes” button (see screenshot below for reference).
- Submit feedback online



If you are interested in exploring all the speaker features within the mobile app, you can reference the in-person video guide for speakers [here](#).

## Session Format

- **Plenary Sessions:** Various times allotted; panel-style discussions or didactic sessions held in the main plenary room of the conference.
- **Enhanced Learning Sessions (ELS):** Interactive, with discussion, reflection, and practical tools; may include case studies or small-group work.

## Poster Presenters

If you are interested in printing and picking up your poster onsite, the Sheraton Denver Downtown Hotel has a Fed Ex located within the hotel that has printing capability.

[Contact Fed Ex here.](#)

1550 Court Pl

Denver, Colorado, 80202

Phone: (303) 218-5465

[View poster specifications.](#)

[View Poster Session I List \(alpha by primary author; first name\)](#)

[View Poster Session II List \(alpha by primary author; first name\)](#)

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 **Need Help?**

For inquiries or special request, please email [info@appd.org](mailto:info@appd.org).