



Application Instructions

Thank you for your interest in APPD LEAPES (Leadership Empowerment for Advancing Pediatric Education Specialists).

The Association of Pediatric Program Directors serves pediatric programs by leading the advancement of education to ensure the health and well-being of children. Pediatric Graduate Medical Education Specialists are an integral part of the pediatric program leadership team. LEAPES is designed to enhance the knowledge, skills and networking for Pediatric Graduate Medical Education Specialists who wish to gain the expertise needed to successfully guide their graduate medical education programs and advance their GME careers.

Through a 9-month advanced longitudinal course, LEAPES provides outstanding training for administrators aspiring to develop the knowledge and skills needed to become leaders in medical education. LEAPES will help you innovate, create, continuously improve, expand your knowledge, prepare you for greater leadership responsibilities, and increase potential career advancement by improving your visibility, knowledge and network locally and nationally. Are you administering a program in medical education and want to advance your educational development to improve yourself and your program? LEAPES can help you meet your goals.

* Feel free to connect with the LEAPES Council if you'd like insights or examples to help build a strong proposal for program support with your leadership team.

[APPD LEAPES FAQ](#)

The program features:

1. Three in-person educational conferences: 1) a stand-alone 3-day meeting in the summer, 2) a 2-day meeting associated with the APPD Fall Meeting (attendance at the

Fall Meeting is required), and 3) a 2-day meeting associated with the APPD Spring Meeting (attendance at the Spring Meeting is required).

APPD Meeting Registration fees are included in the cost of tuition.

- a. APPD LEAPES Summer 2025: July 15-17, 2025 (Indianapolis, IN)
 - b. APPD LEAPES & APPD Fall 2025: September 2025 (St Louis, MO)
LEAPES - September 14-15, 2025
APPD - September 16-17, 2025 *attendance is required at the APPD Fall Meeting immediately following the LEAPES Meeting
 - c. APPD LEAPES & APPD Spring 2026: April 2026 (Denver, CO)
LEAPES - April, 12-13, 2026
APPD - April 14 - 17, 2026 *attendance is required at the APPD Spring Meeting immediately following the LEAPES Meeting
2. 6-7 1-hour virtual intersession meetings to deliver additional educational content such as journal clubs, research study design, etc. Attendance at all meetings is required.
 3. Curriculum focusing on the domains of education scholarship, leadership, professional development, and networking
 4. A nationally recognized council and subject matter experts with significant teaching and professional experience in program leadership and medical education
 5. Guided peer group activities (including virtual intersession meetings roughly once a month) and support throughout the year, and as alumna of the program
 6. A mentored scholarly group project
 7. A certificate given upon completion of all program-required elements

Application Requirements:

1. Applicant must be a current member of the APPD
2. Applicant must have at least 3 years of cumulative educational leadership experience as Program Coordinator, Associate Program Coordinator, Clerkship Coordinator, Program Manager, or other Graduate Medical Education position, with a minimum of 1 year in their current position
3. Description of educational role(s) and scholarly activities
4. Personal Statement addressing your professional goals in medical education, how participation in the APPD LEAPES program will support your career development, benefit your program(s), and contribute to your institution's growth and success

5. Statement of Commitment confirming your commitment to actively engage, participate fully, and complete the program
6. Curriculum vitae
7. Statement of support from your Program Director (include Direct HR Manager, if not program director)
8. Program Director/Supervisor Letter of Recommendation
9. Peer Letter of Recommendation (must be an APPD Member)

Participant Commitments:

1. Attend all in-person and virtual meetings
2. LEAPES cohort year must not overlap with being in first year of new leadership role in APPD (i.e., executive committee)
3. Complete between-meeting assignments, participate in group email discussions and conference calls, and develop and implement a mentored educational group project

Required Support for Participation:

1. **Travel and Hotel Expenses** - Support for travel and hotel expenses to attend three in-person conferences
2. **Program Tuition** - \$5,500 tuition for the program
3. **Technological Access** - Ensure you have the necessary technology to access the online learning management system

Application timetable:

1. December 16, 2024 Application system opens
2. February 15, 2025 Application deadline
3. March 3, 2025 Applicants notified