



Call for Enhanced Learning Sessions (ELS) Submission Guidelines

We are pleased to announce that Enhanced Learning Session (ELS) submissions are now open for the APPD 2025 Annual Spring Meeting, including the MPPDA Annual Meeting! We welcome submissions on a variety of topic categories listed below. Enhanced Learning Sessions that are well written, have well described educational goals and objectives, and well thought out agendas are highly sought for review.

Submissions should include a detailed agenda for a **90-minute** small (50 person), medium sized (50-100 person), or a large sized (100-200 person) session. Submissions may include a variety of formats, such as panel discussions, debates, workshops, flipped classroom, or other alternative/creative formats. We encourage presenters to explore non-traditional, engaging, and innovative session formats that incorporate active learning, as well as those that allow time for questions, answers, and dialogue between presenters and participants.

Priority will be given to submissions that feature timely and important topics from presenters representing multiple institutions and job roles within pediatric education. During the submission process you will also be asked to specify target audience and what career level your session appeals to (early career, those seasoned, or both).

Deadline for Submission: Tuesday, November 12, 2024 (11:59pm Pacific Time)

Topic Categories

Submissions should be related to the field of pediatric medical education. Topic categories include, but are not limited to:

- Artificial Intelligence and Technology
- Community Advocacy
- Curriculum Innovations
- Diversity, Inclusion, and Belonging
- Leadership / Leadership Skills
- Mentoring
- Professional Development
- Program Accreditation and Evaluation
- Programmatic Innovations
 - All types of programs and innovations - fellowships, categorical programs, small, medium, large sized programs
- Quality Improvement / Patient Safety

- Recruitment
- The Multigenerational Workplace
- Trainee and Faculty Educational Scholarship
- Trainee Support, Assessment, Teaching and Remediation
- Wellbeing
- Workforce Issues

Character Limit

Each submission should be a maximum of 2,600 characters long, including title and body. You will be able to check your character length at the bottom of the Submission Information page and in the Submission Information section of the Submission Overview page.

All Caps versus Upper/Lower Case Lettering

Titles will automatically be entered by the submission site in all upper-case lettering. However, descriptions, references, authors, and other submission information must be entered in upper- and lower-case letters. Please do not enter that information in all caps. All details will be published in our meeting program and must be consistently formatted.

You may use a text editing program to write your submission such as Microsoft Word and paste the text into the submission text area, BUT it is strongly advised to review your content after pasting into the web form, especially when using special characters to make sure your browser did not misinterpret the pasted content. The text editor field has formatting and special character options available in a top menu.

Abbreviations

Standard abbreviations may be used, i.e., CBME, UME, GME, ACGME, ABP, etc. Non-standard abbreviations must be explained when first presented and should be kept to a minimum.

Submission Confirmation

Only the **corresponding author** will be sent an email confirmation of the submission. The confirmation email will include a copy of the submission content. Please review the submission to ensure its accuracy. If you do not receive a confirmation email upon submission, please check your spam folder. If you still have not received a confirmation email, please contact info@appd.org.

Review

The submission review process utilizes a standardized scoring rubric and shielded grading system. Authors should be cautious in using institutional references in the body of the submission. Do not put author names or affiliations within the title or body section. Demographic information collected from the corresponding author will not be considered in the review process.

Notification

Only the **corresponding author** of the submission will be notified of the Planning Committee's decision. It is the responsibility of the corresponding author to inform co-authors/co-presenters of the decision. Notifications will be sent December 2024.

Registration

All Presenters of accepted ELS proposals are required to register for and attend the meeting.

Conflict of Interest Disclosure

All Presenters of accepted ELS proposals are required to complete a conflict-of-interest disclosure form for CME purposes (to be sent by the APPD).