

# Using the AppD Learning Portal to Complete a Behavioral Mental Health Course

14 Steps [View most recent version on Tango.us](#) 

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Created by

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Creation Date

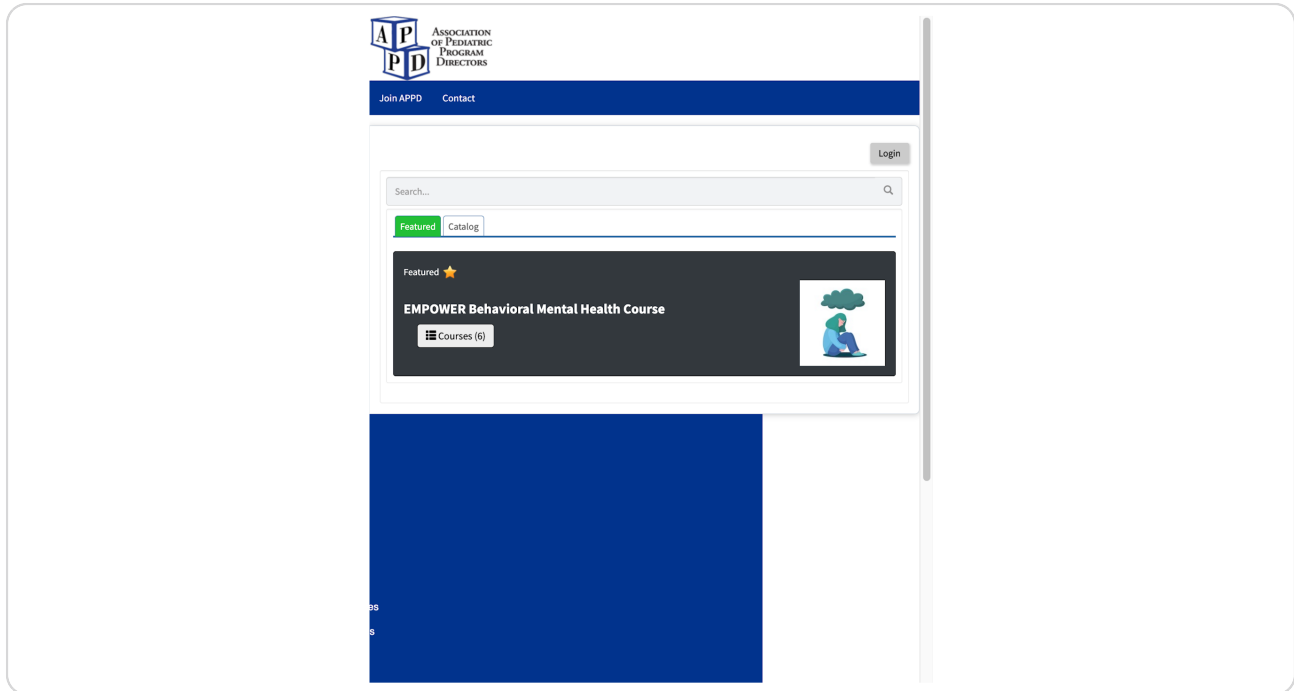
March 18, 2024

Last Updated

March 18, 2024

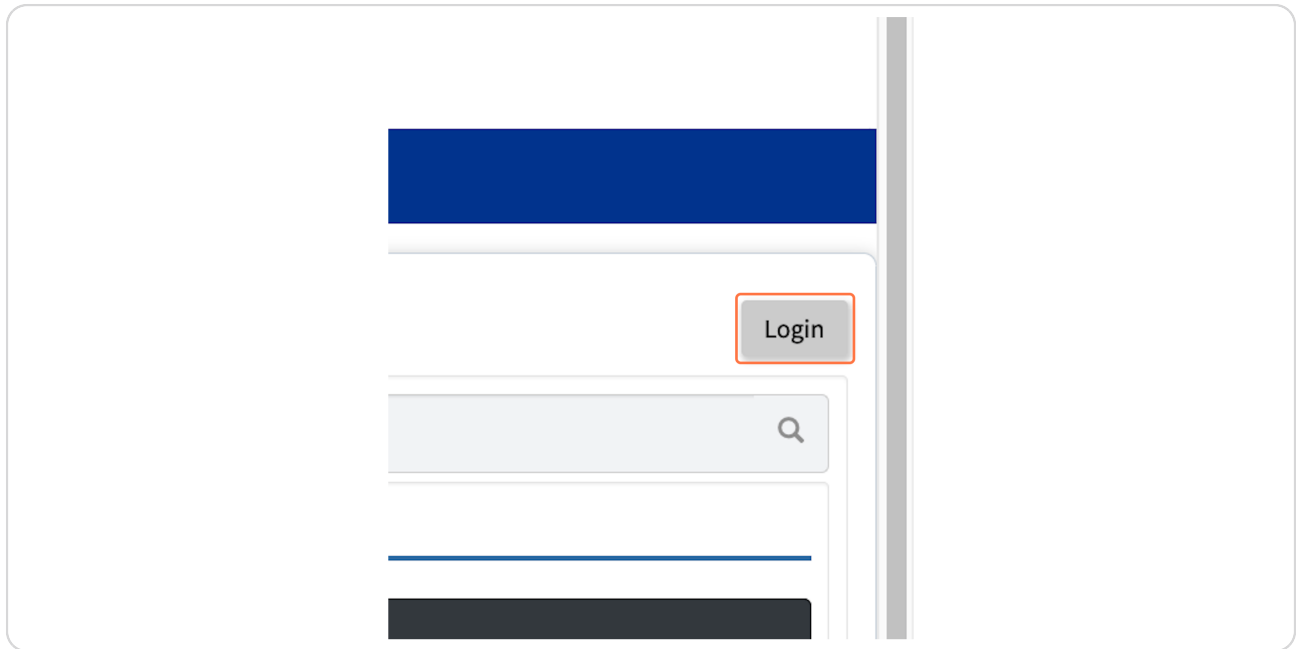
## STEP 1

Go to <https://appd.oasis-lms.com/>



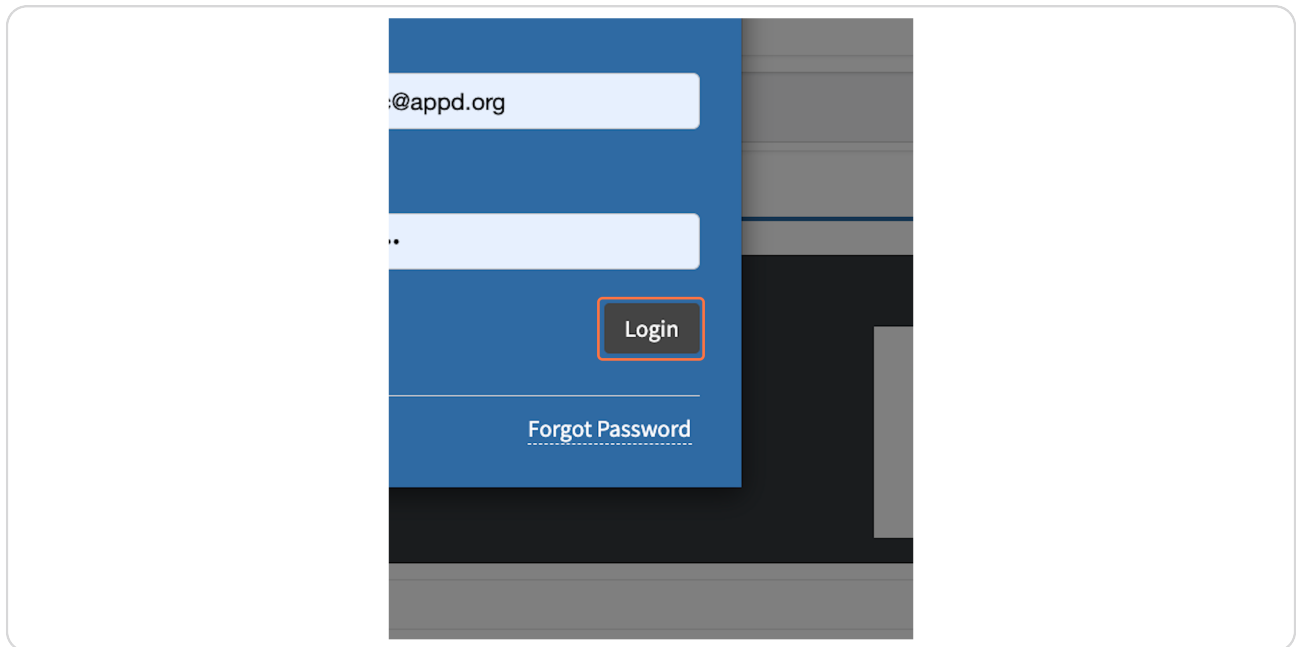
## STEP 2

### Click on Login



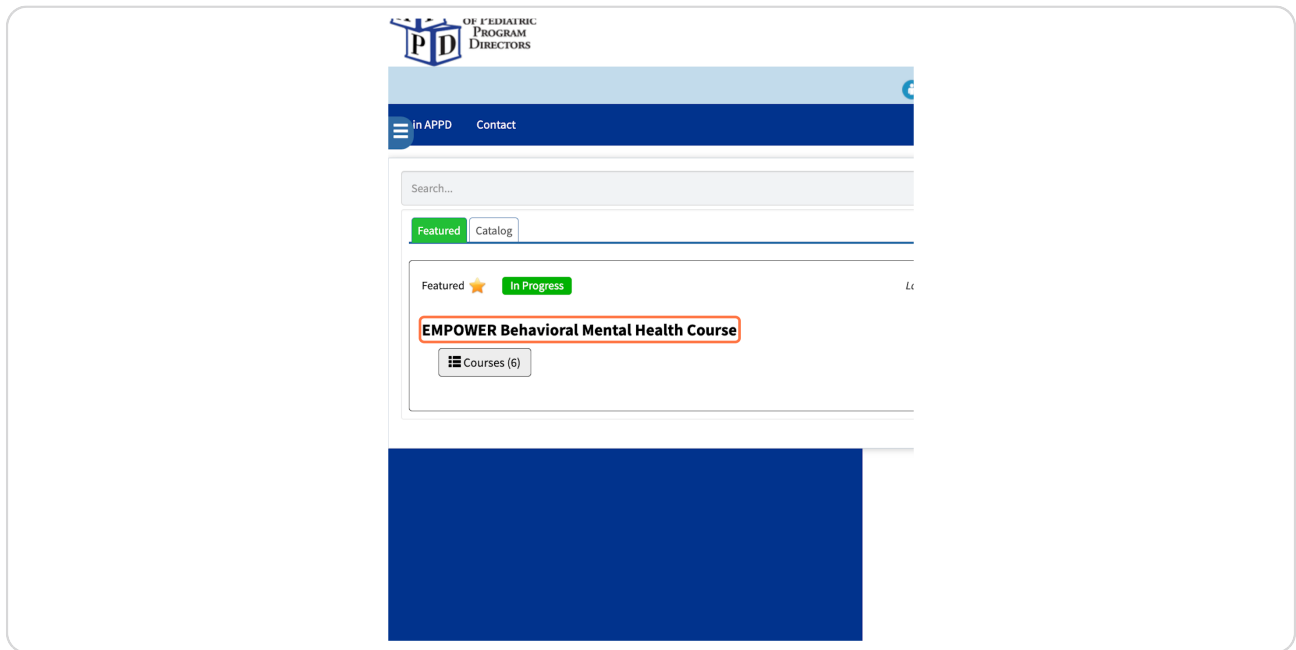
## STEP 3

**Click on forgot password if you cannot remember your password. It will send via email.**



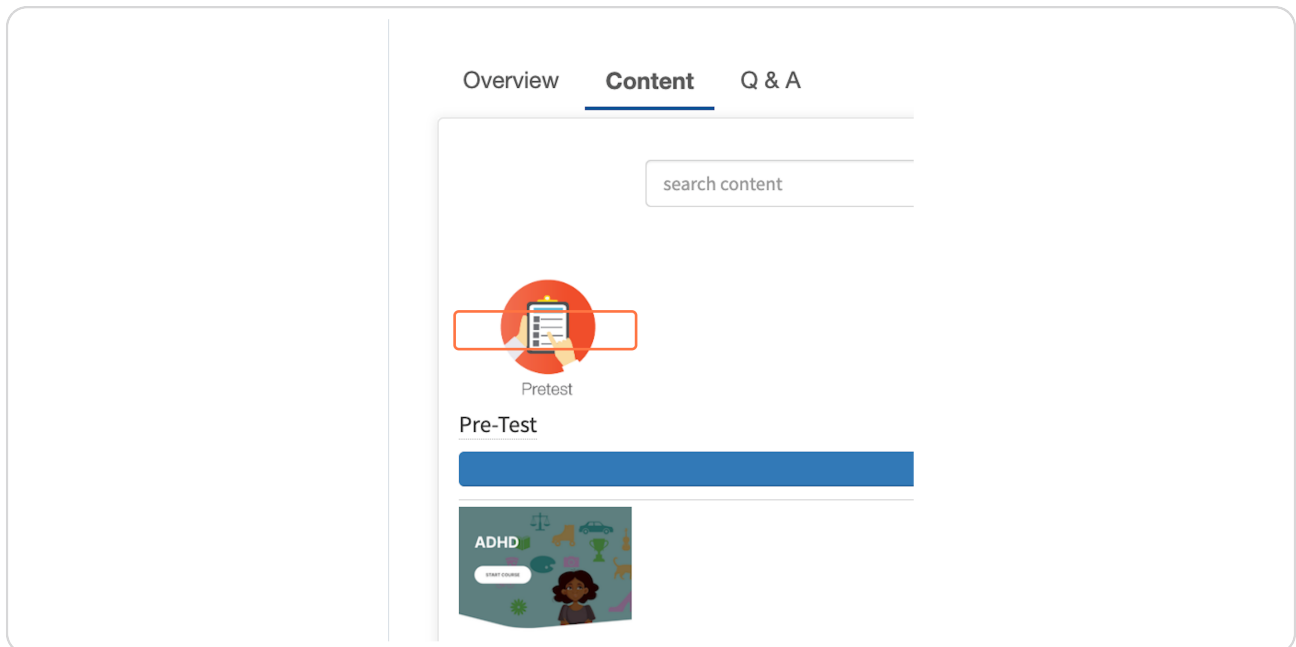
## STEP 4

**Click on EMPOWER Behavioral Mental Health Course. If you do not see this course, please reach out to your coordinator or email [pamelac@appd.org](mailto:pamelac@appd.org).**



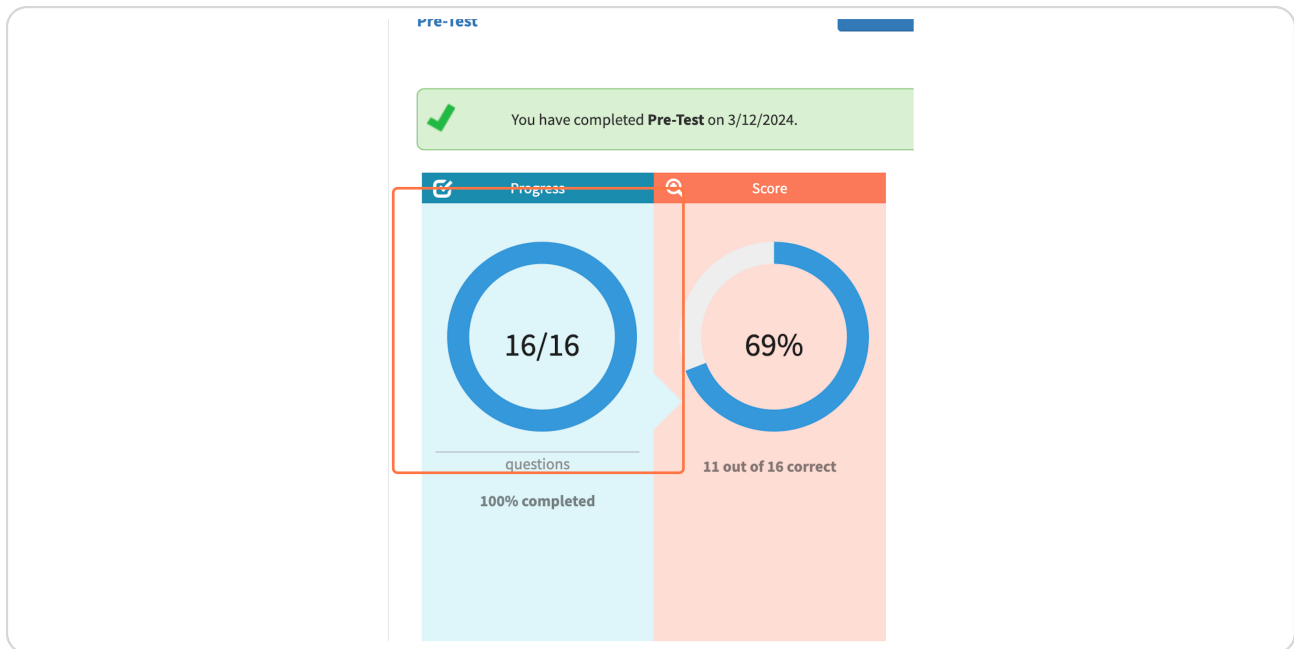
## STEP 5

**Click on and start your pre-test**



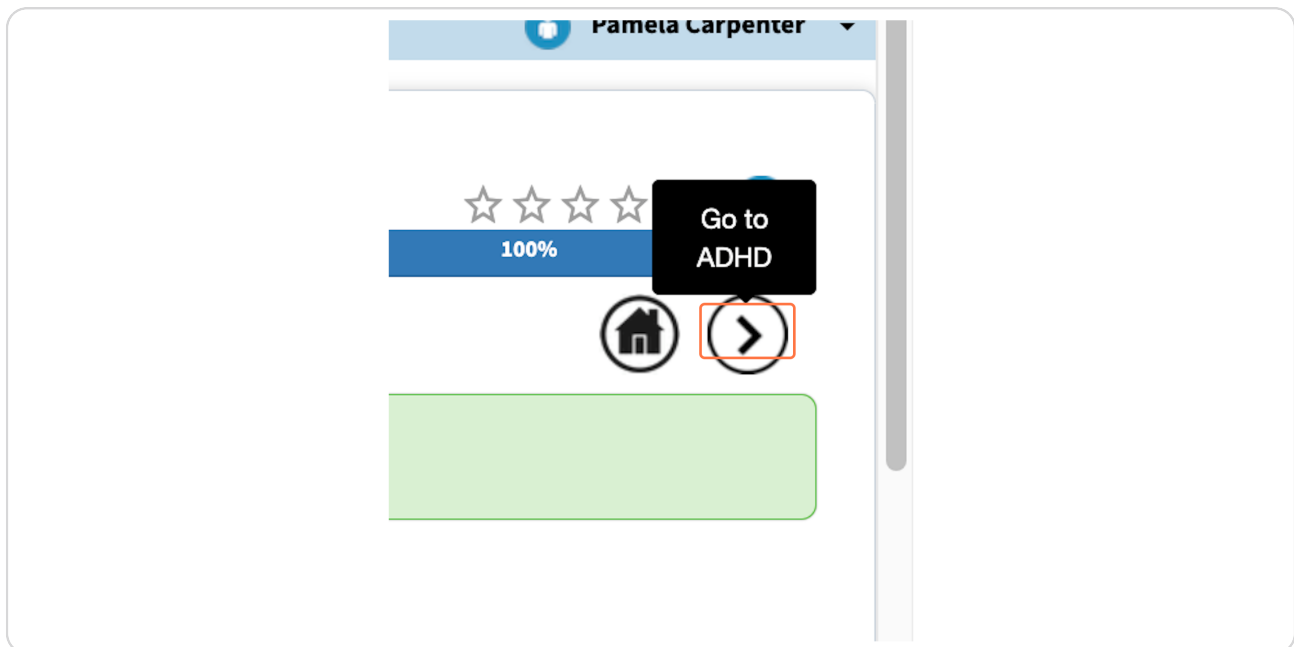
## STEP 6

**Once completed, you will see your overall score.**



## STEP 7

**Click on the next button at the top right hand corner to navigate to the first module.**



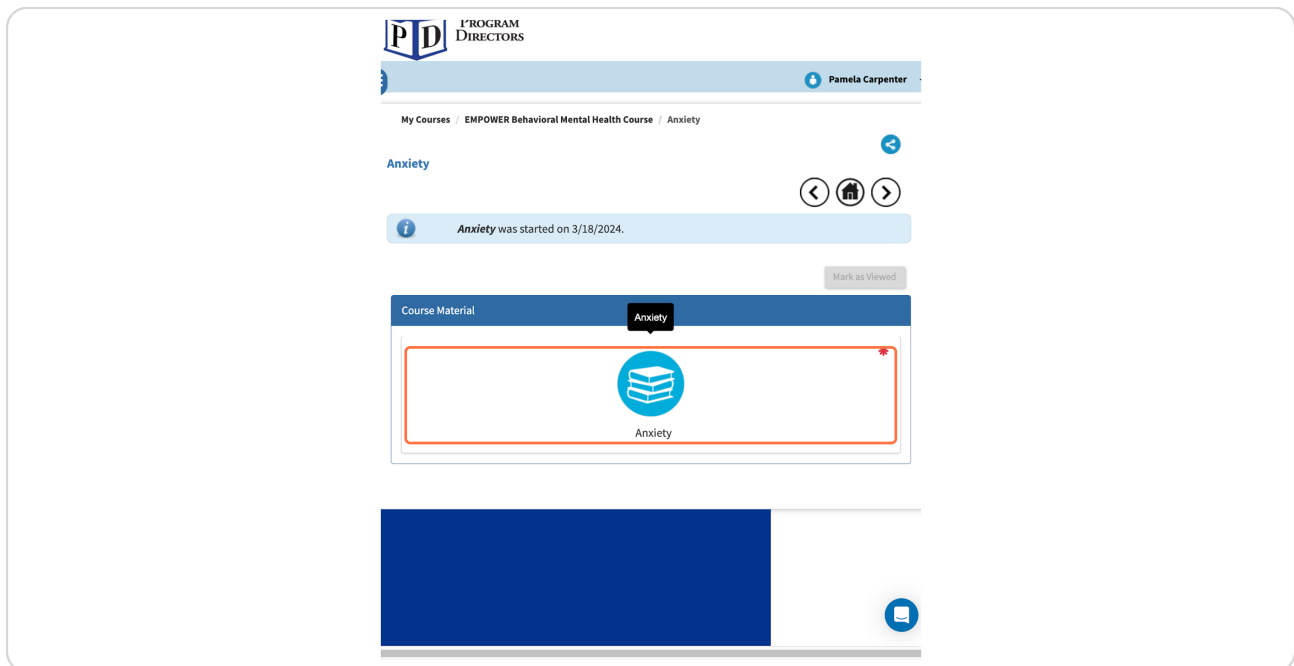
## STEP 8

Click on the course material icon (stack of books)



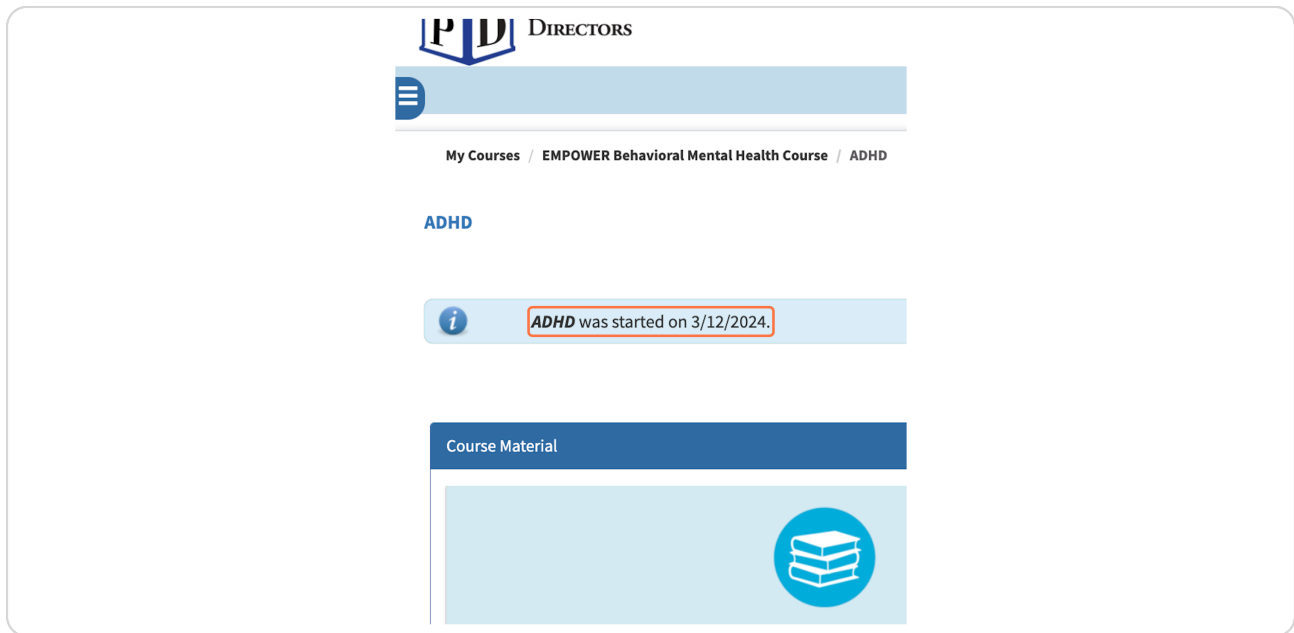
## STEP 9

Once you have completed one lesson, it will allow you to click on the next...



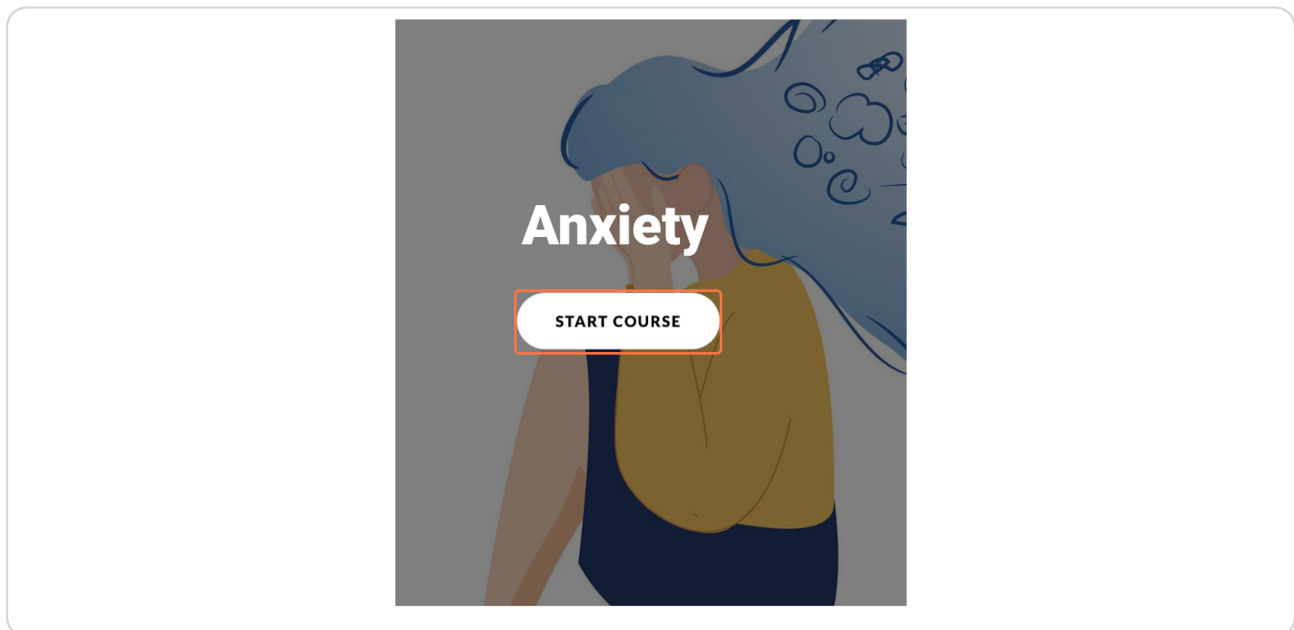
## STEP 10

The program does keep track of where you left off in case you need to exit and return.



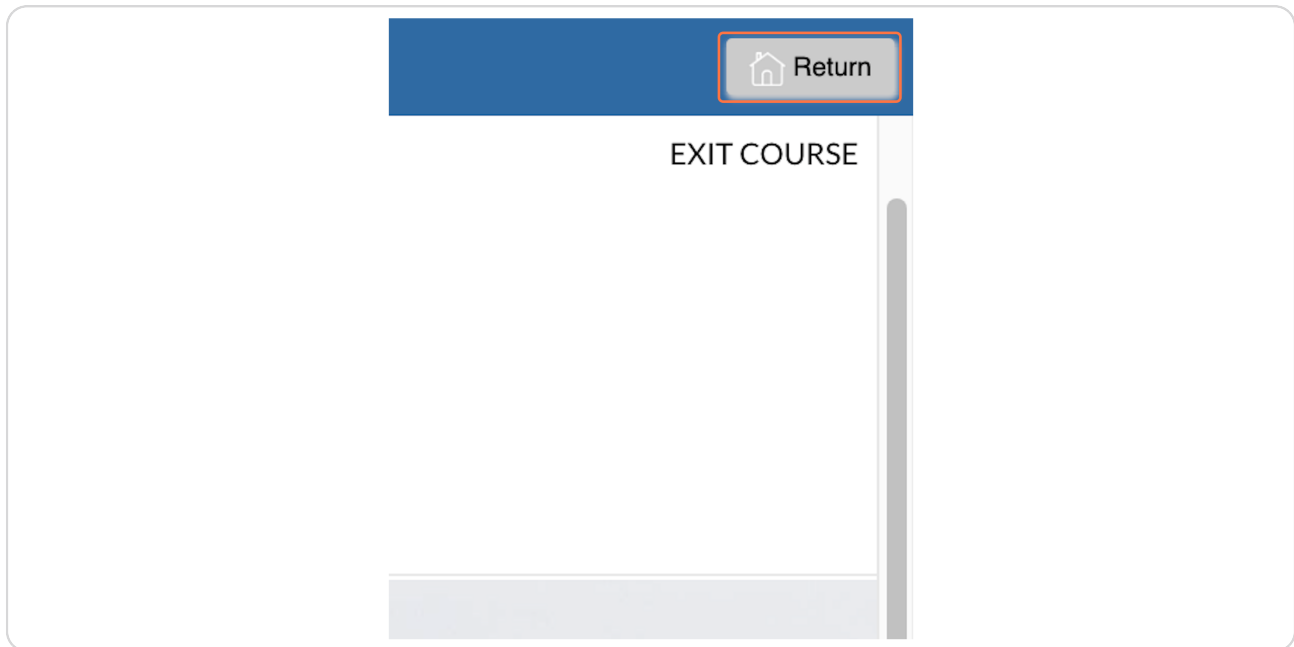
## STEP 11

Each lesson should bring you to a START COURSE page, click start course and navigate through the module.



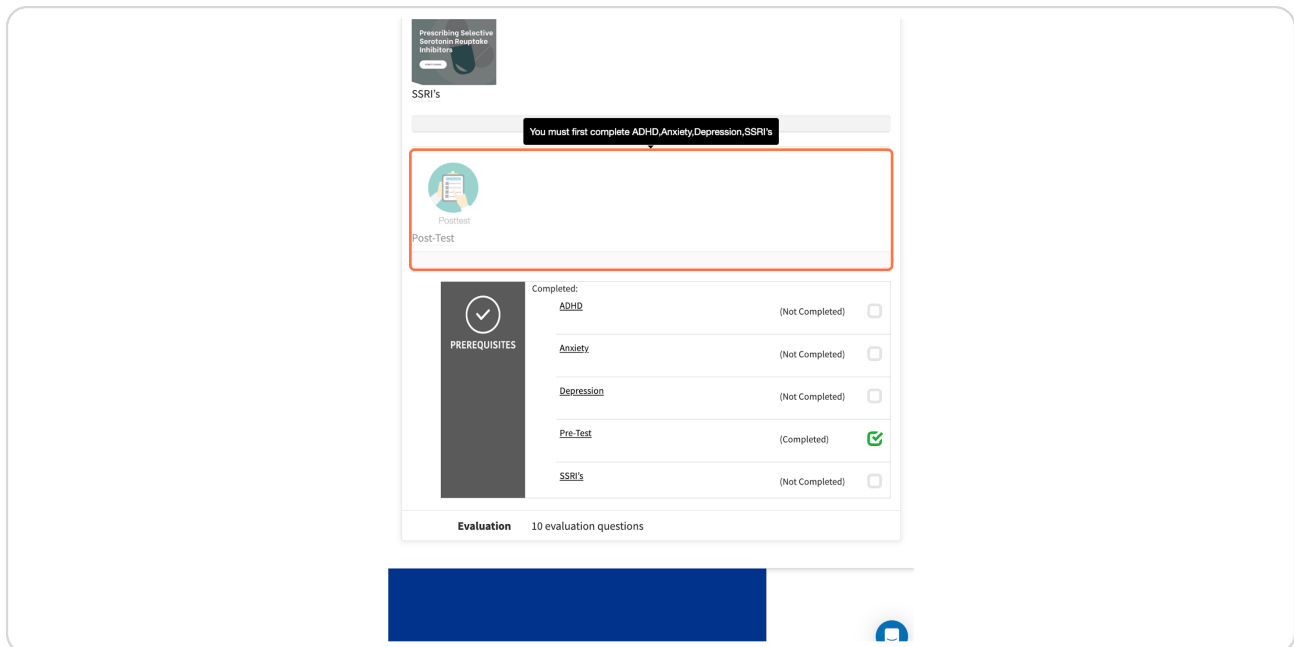
## STEP 12

If you need to return to the course menu, click on **Return**



## STEP 13

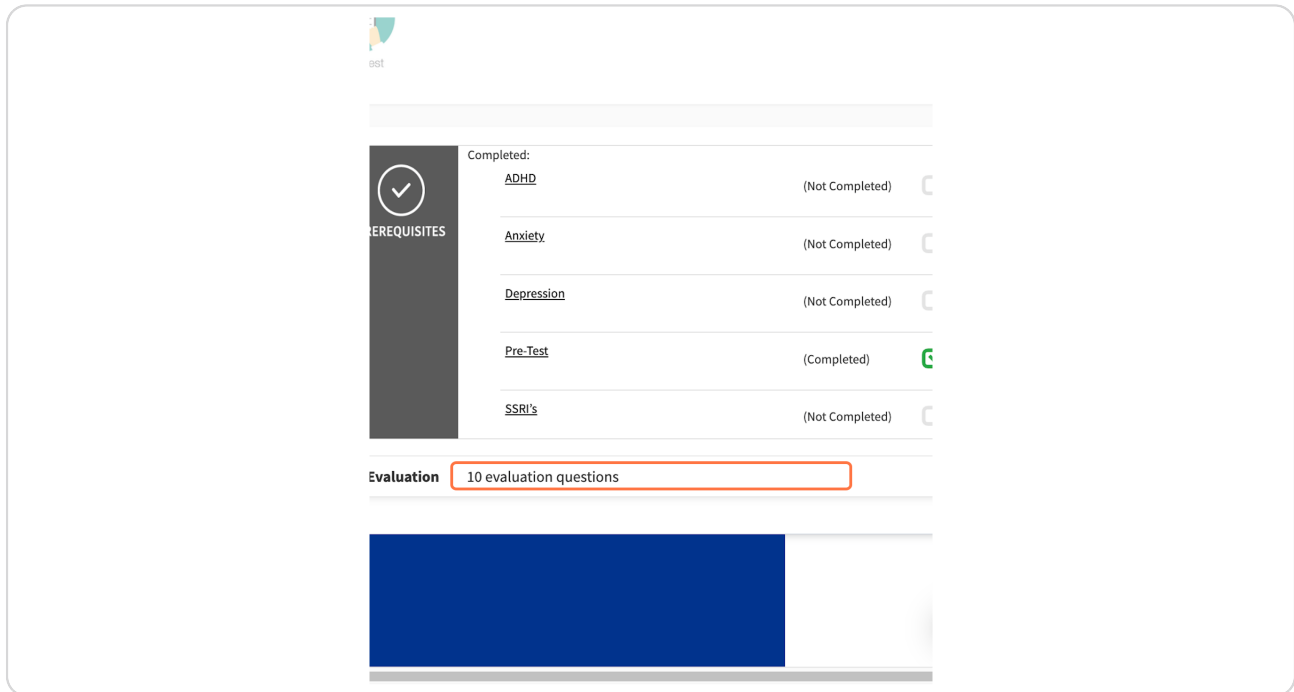
Once you have completed all the modules on each topic, click on Post-Test icon. This will not be selectable until you complete each module.





## STEP 14

Once the post-test is finished, the course evaluation will be here and selectable. Click on complete evaluation tab and fill out the short 10 evaluation questions. You should then see an option to download a completion certificate. Thank you!



*Tango*

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