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How to Navigate the SOAP Process as a Program

APPD Virtual Café

March 6, 2024

Dr. Joanna Lewis and Dr. Dan Sklansky

(on behalf of the APPD Residency Recruitment Action Team)



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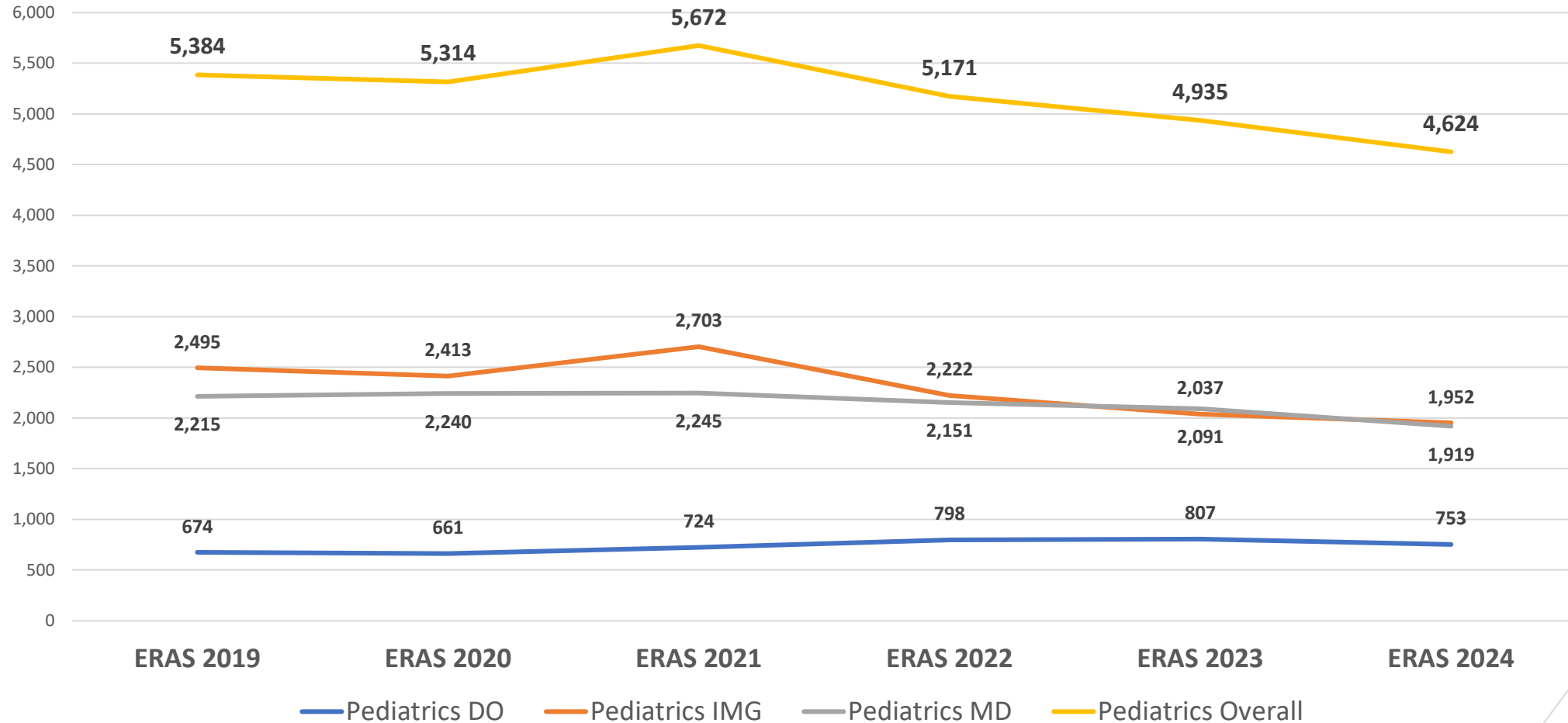
Objectives

- ▶ Overview of SOAP process for 2024
- ▶ Facilitate discussion of best practices for the approach to SOAP
- ▶ Foster a support community for the upcoming match for program who may enter in the SOAP



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Pediatric Applicants in the Match

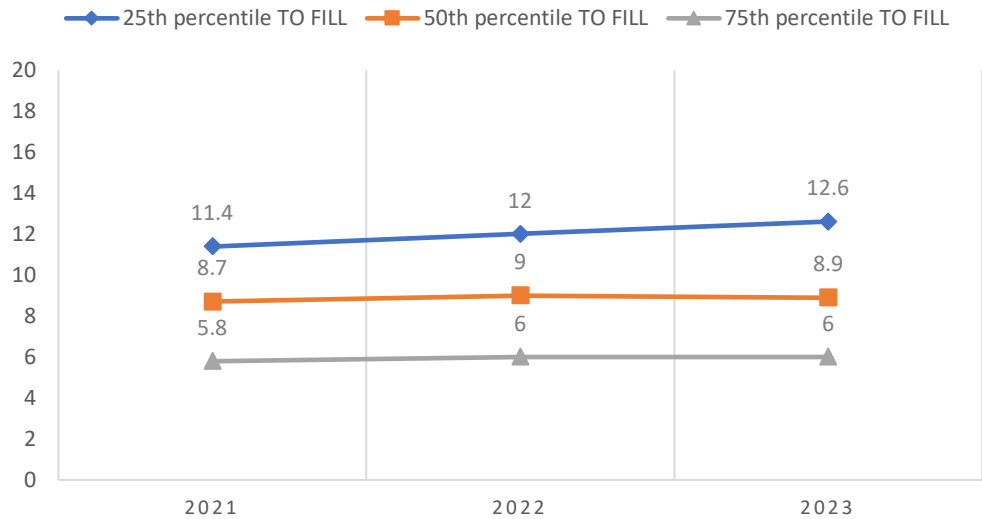




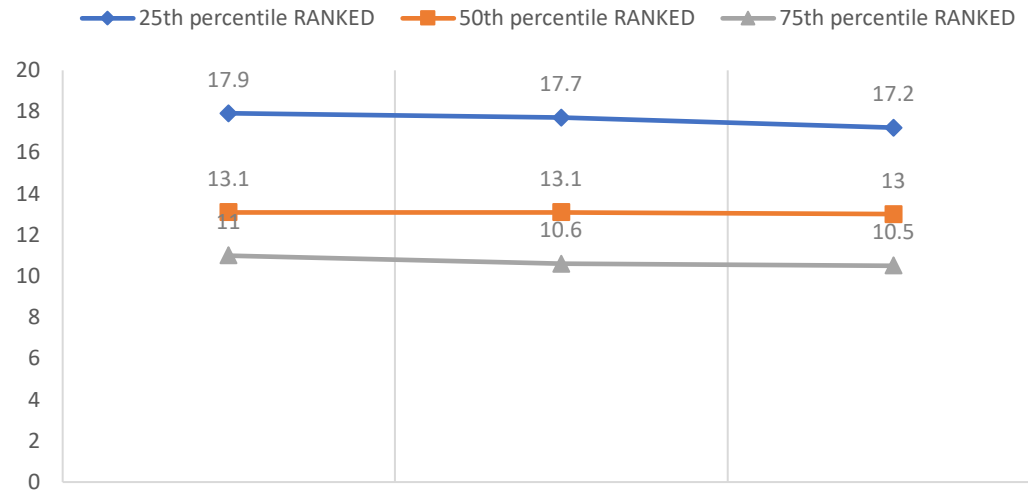
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NRMP Program Data

RANKS NEEDED TO FILL



RANKS PER POSITION





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2024 SOAP®: ERAS Schedule



Monday	Tuesday	Wednesday	Thursday	Friday
March 11 7:30 a.m. ET Applicants: MyERAS® application closes Programs: PDWS closes 11 a.m. ET Applicants: MyERAS application opens for SOAP® (SOAP applicants have 45 applications starting now through Thursday 9 p.m. ET) Schools: DWS opens	March 12 8 a.m. ET Programs: PDWS opens (Except ACGME residency programs that filled in the Main Match® or elected to not participate in SOAP) 11:30 a.m. ET Programs: Can begin creating preference list in NRMP® R3 system	March 13 All Day Applicants continue to apply to programs. Programs continue to review applications in the PDWS and update preference lists in the NRMP® R3® system.	March 14 9-11 a.m. ET NRMP SOAP Round 1 12-2 p.m. ET NRMP SOAP Round 2 3-5 p.m. ET NRMP SOAP Round 3 6-8 p.m. ET NRMP SOAP Round 4 9 p.m. ET SOAP Ends; ERAS® system resumes normal operations Programs: PDWS is opened for all programs NRMP Releases unfilled program list to applicants NRMP releases Confidential Roster of Matched Applicants to Programs	Match Day—March 15 12 p.m. ET School ceremonies begin 12 p.m. ET Applicants: Find out where they matched through the NRMP R3 system and email

Note: Fully matched programs participating in the Main Residency Match® will not have access to the PDWS until after SOAP (Thursday, March 14, 9 pm ET).



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General SOAP Principles

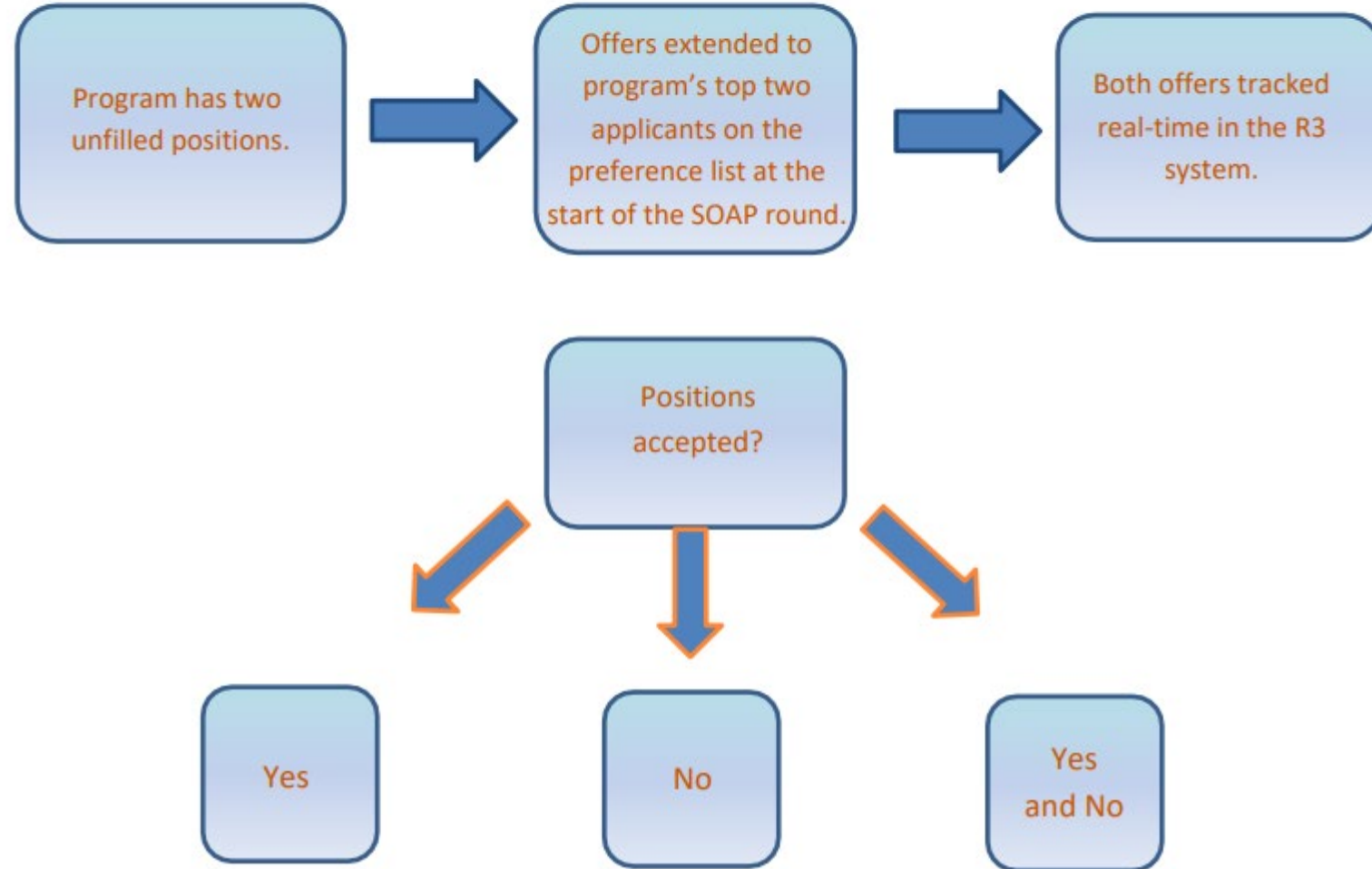
- ▶ Programs participating in SOAP **MUST** accept applications only through AAMC's ERAS® and **MUST** offer unfilled positions only through SOAP until SOAP concludes
 - ▶ Program directors cannot contact applicants or their representatives until their application is received
 - ▶ Applicants and their representatives should not reach out to you unless you reach out to them
- ▶ Program directors cannot ask applicants to indicate whether they will accept an offer if one is extended through SOAP
- ▶ Programs cannot contact SOAP-ineligible applicants until SOAP concludes
- ▶ Programs that opt out of SOAP participation **CANNOT** extend offers until after SOAP concludes
- ▶ SOAP is **NOT** another Match! Programs make offers and applicants accept or reject them



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THE MATCH
NATIONAL RESIDENT MATCHING PROGRAM®

HOW A SOAP ROUND WORKS*





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Yes



Program has binding commitments with two applicants. Participation in SOAP is complete.

No



Program's positions will be offered to the next two available applicants on the program's preference list **at the beginning of the next SOAP round**. Preference list **MUST** be re-certified prior to the start of the next round if changes have been made.

Yes
and No



Program has binding commitment with one applicant. Program's remaining unfilled position will be offered to next available applicant on the program's preference list **at the beginning of the next SOAP round**. Preference list **MUST** be re-certified prior to the start of the next round if changes have been made.



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Application Review and Logistics

- ▶ All applications will come through ERAS beginning at 8AM ET on Tuesday March 12th
- ▶ Programs will need to rapidly review applications and begin extending interview offers
 - ▶ Can use any preferred platform to organize reviews and scheduling
 - ▶ If program used Thalamus for main interview season, can use for free during SOAP
- ▶ Preference lists are submitted in NRMP R3 system
 - ▶ Between each round there is ONE HOUR to review and readjust preference lists
 - ▶ If you uncertify, you MUCH recertify 5 minutes before the next round



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Thalamus for SOAP

- ▶ Programs must send requests to opt in to customer care@thalamusgme.com through Monday March 11 at 5 pm EST.
- ▶ Once programs confirm they wish to opt in for Thalamus access during SOAP, a new season will be set for the program.
- ▶ Once the new season has been created, the following features will be RESET
 - ▶ **Calendar** – You will need to create new Calendar Events to schedule your applicants into
 - ▶ **Applicants page** – Your previously listed applicants will no longer appear, and you will need to import or new/ previously interviewed applicants through a CSV file directly into Thalamus. Any data associated with your previous applicants will no longer display (i.e., scores, survey answers, rank list will be reset).
 - ▶ **Applicants will need to be reinvited to Thalamus and scheduled into the desired interview days.**
 - ▶ **Itineraries** will need to be built, using the Itinerary Wizard or Itinerary builder.
- ▶ The following features will be retained and can be reused for your SOAP interviews:
 - ▶ Program Page including settings
 - ▶ Email templates
 - ▶ Roster Layouts
 - ▶ Scoring Algorithms
 - ▶ Program Administration
 - ▶ Surveys
- ▶ **If you would like to create any SOAP specific Email templates, Scoring Algorithms and Survey questions, you can begin working on that now!**



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Important links!!!

- [SOAP Resources for Programs | NRMP](#)
- [2024-NRMP-ERAS-SOAP-Programs-Guide.pdf](#)

DURING SOAP, PROGRAMS CONTACT AND INTERVIEW APPLICANTS.



PROGRAM S



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Panel Discussion

- ▶ Molly Rose Elkins-Ryan
 - ▶ Dr. Bhavana Kandikattu
 - ▶ Dr. Oriaku Kas-Asoka
 - ▶ Dr. Alex Nagle
 - ▶ Dr. Kris Rooney
 - ▶ Dr. Bridget Voigt
- ▶ Q1-Know who your people are!
 - ▶ What makes a good team?
 - ▶ What can you do now?
 - ▶ Q2-Recommendations for how to spend Monday
 - ▶ Q3-Logistics of Tuesday and Wednesday
 - ▶ How to schedule interviews and app reviews
 - ▶ Good questions to ask
 - ▶ Q4-Multiple unfilled spots and how to address
 - ▶ Q5-Who to look to for support