

Proposed Bylaws
Chief Resident Executive Committee of the APPD

ARTICLE I

Name

The name of the group will be Association of Pediatric Program Directors (APPD) Chief Resident Executive Committee (hereinafter called the “Committee”).

ARTICLE II

Purposes

The Committee is formed to represent the interests of the Chief Resident members of the APPD, including, but not limited to:

- Chief Resident professional development as educators, administrators, leaders, and clinicians
- Resident education
- Resident wellness

ARTICLE III

Committee Members

The inaugural Committee will include the following members, who will be selected by consensus discussion by the faculty members of the 2019 Chief Resident Planning Committee faculty:

- Chair (selected in Spring prior to the “Chief Year”)
- Vice Chair
- Secretary
- Three members-at-large
- Co-Chairs of the Chief Resident Forum

In addition, the Co-Chairs of the Chief Forum will select four faculty members of the Chief Resident Forum Planning Committee faculty to begin terms as described below.

In 2020, annual elections will begin. The elected Committee members will be chosen annually by the membership will include:

- Chief Resident Roles
 - Chair (selected in Spring prior to the “Chief Year”)
 - Vice Chair
 - Secretary
 - Three members-at-large
 - Past Chair *
 - Past Vice Chair *
 - Past Secretary*
 - Past members-at-large*
- Faculty Mentors

- Co-Chairs of the APPD Chief Resident Forum, for the duration of their time in this position
- Four elected faculty members from the Chief Resident Planning Committee, to be selected for four-year terms by the Co-Chairs
- One of these members will serve as the Committee Treasurer to oversee the annual budget and approval of funds for distribution

*Past members will have served in their respective positions the year prior, making the total time investment two years for each Chief Resident member of the Committee.

Interest statements will be collected by the Co-Chairs of the Chief Resident Forum for distribution via electronic ballot to the Chief Resident membership at least two months prior to the annual spring meeting of the APPD, with thirty days allowed for voting. Each residency program will be granted one vote for each Chief Resident Role (see Article III) with plurality of votes determining the election of each Board member.

ARTICLE IV

Meetings

The Committee shall meet by phone or electronically at least every other month, with dates to be determined by the Chair. The Committee shall meet in person at the annual spring meeting of the APPD. At least one faculty mentor must be present at all meetings.

ARTICLE V

Duties of Officers

The Chair shall prepare the agenda for and preside at the meetings of the Committee after determining the dates of each meeting. In addition, the Chair will report to the APPD Board of Directors on behalf of the Committee and Chief Resident membership. The Chair will be responsible for responding to concerns of the membership, and for identifying opportunities for the membership throughout their term. The Chair will be assisted by other officers and members-at-large and may seek advice from others as needed. Finally, upon completion of the Chief Resident year, the Chair will move into the Past Chair role, during which time advice and guidance will be provided to the new Chair.

The Vice Chair shall assist the Chair in their duties listed above, and serve in place of the Chair when necessary.

The Secretary will ensure that the proceedings of any meeting of the Committee are recorded and submitted to the APPD Board of Directors.

ARTICLE VI

Quorum and Voting

All Committee decisions require at least 52% of the Chief Resident members of the Committee to vote.