Association of Pediatric Program Directors
15th Annual Fall Meeting

ORIENTATION AND TRAINING FOR NEW PROGRAM DIRECTORS AND THEIR COORDINATORS
PREPARATION FOR A SUCCESSFUL SITE VISIT AND RECRUITMENT SEASON

September 7 - 9, 2011
Renaissance Arlington Capital View
Arlington, Virginia

- New Categorical Program Directors and New Coordinators
- Fellowship Directors and Fellowship Coordinators
- Associate Program Directors
- Individuals Considering Becoming a Program Director
- Individuals Preparing for an RC Site Visit
- Individuals Assisting Program Directors
- Opportunities for Networking with Peers

Final Program

Jointly sponsored by Winthrop-University Hospital and the Association of Pediatric Program Directors.
The Association of Pediatric Program Directors “serves Pediatric Programs and their leadership by advancing the art and science of pediatric education for the purpose of ensuring the health and well-being of children”. This 15th annual fall meeting will provide an orientation and training for new program directors and their coordinators. Additionally, this annual meeting will provide the necessary tools for directors and coordinators for a successful site visit as well as recruitment season.

At the end of this course, participants should be able to:
- Comply fully with ACGME requirements in the context of Pediatric training program to improve trainees’ skills.
- Prepare a successful program information form based on ACGME requirements.
- Model excellent mentoring skills and practice mentoring with others in program leadership.
- Prepare for a seamless year in the residency and fellowship program with recruitment, site visits, work hour requirements, and faculty development.

Program leadership (physicians) in Pediatric Graduate Medical Education and coordinators.

This activity has been planned and implemented in accordance with the Essential Areas and Policies of the Accreditation Council for Continuing Medical Education through the joint sponsorship of Winthrop-University Hospital and the Association of Pediatric Program Directors.

Winthrop University Hospital is accredited by the ACCME to provide continuing medical education for physicians.

Winthrop-University Hospital designates this live activity for a maximum of 14.75 AMA PRA Category 1 Credit(s)™. Physicians should only claim credit commensurate with the extent of their participation in the activity.

It is the policy of Winthrop-University Hospital to adhere to ACCME Accreditation Criteria, Policies and Standards for Commercial Support in order to ensure content validity, fair balance, independence, objectivity and scientific rigor in all its sponsored programs. All faculty, planners and authors of CME content, who participate in sponsored programs, must disclose to the audience any potential, apparent or real conflicts of interest related to their contribution to the activity, as well as any discussions of off-label or investigational uses of any commercial products or devices not yet approved in the United States. All disclosures will be made at the time of the activity. Please call Robert D’Antuono, MHA, Director of CME at 516-663-2521 to express any concerns.

The following activity faculty and Planning Committee Members DO NOT have a relevant financial interest or relationship with the manufactures of healthcare products or services:

Ashley, Jean  
Grainger, Avis  
Leitner, Staci

Bruse, Jaime  
Guralnick, Susan  
Levy, Susan

Curtin, Laurie  
Haynes Johnson, Kathy  
McGuinness, Gail

Degnon, Laura  
Hicks, Patricia  
Miller, Kathryn

Fischer, Caroline  
Jacobi, Patricia  
Nunnery, Charlotte

Garfunkel, Lynn  
Johnson, Angeline  
Pallant, Adam

Gilhooly, Joe  
Kennedy, Christopher  
Rushton, Jerry

Gonzalez del Rey, Javier  
Larrabee, Christopher

The following activity faculty and Planning Committee Members DO HAVE a relevant financial interest or relationship with the manufactures of healthcare products or services:

Burke, Ann (Spouse)  
Speakers' bureaus: Sanofi-Aventis

Ferrell, Cindy  
Salary, Royalty, or Honoraria: Abbott Nutritionals

Guillot, Ann  
Consulting Fees: Amgen
## Sessions Available for CME Credit

*Highlighted fields denote number of CME credits*

### Wednesday, September 7, 2011

<table>
<thead>
<tr>
<th>Time</th>
<th>Session</th>
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| 7:00 pm - 10:00 pm | Dinner with Keynote<br>
|               | Keynote Address: Moving Beyond Duty Hours: Top 10 List for Improving Medical Education |

### Thursday, September 8, 2011

<table>
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<tr>
<th>Time</th>
<th>Session</th>
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<tr>
<td>8:00 am - 9:45 am</td>
<td>PLENARY SESSION</td>
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<tr>
<td>9:45 am - 10:45 am</td>
<td>Overview of Common and Institutional Requirements</td>
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| 11:00 am – 12:00 pm | CATEGORICAL DIRECTORS/ASSOCIATE DIRECTORS/FELLOWSHIP DIRECTORS<br>
|               | Interactive Session with the ACGME Review Committee for Pediatrics      |
| 1:00 pm - 1:40 pm | CATEGORICAL DIRECTORS/ASSOCIATE DIRECTORS/FELLOWSHIP DIRECTORS<br>
|               | Academic Advancement                                                   |
| 1:40 pm – 2:20 pm | ASSOCIATE PROGRAM DIRECTORS<br>
|               | Reading (and Writing) Letters of Recommendation                        |
| 2:20 pm – 3:00 pm | CATEGORICAL DIRECTORS AND FELLOWSHIP DIRECTORS<br>
|               | Hands on Session                                                       |
|               | OR<br>ASSOCIATE PROGRAM DIRECTORS<br>
|               | Your Role as an Associate Program Director                             |
| 3:15 pm – 4:15 pm | CATEGORICAL DIRECTORS/ASSOCIATE DIRECTORS/COORDINATORS<br>
|               | A Year in the Program                                                  |
|               | OR<br>CATEGORICAL DIRECTORS/ASSOCIATE DIRECTORS/COORDINATORS<br>
|               | Heartbreak in the Program Director’s Office: Resident Discipline, Remediation and Documentation |
| 4:15 pm – 5:15 pm | CATEGORICAL DIRECTORS/ASSOCIATE DIRECTORS/COORDINATORS<br>
|               | Surviving a Site Visit in the Competencies Era                         |
|               | OR<br>FELLOWSHIP DIRECTORS AND FELLOWSHIP COORDINATORS<br>
|               | A Year in the Program                                                  |

### Friday, September 9, 2011

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| 8:00 am - 9:30 am | CATEGORICAL DIRECTORS/ASSOCIATE DIRECTORS/FELLOWSHIP DIRECTORS<br>
|               | Program Improvement through Program Evaluation                          |
| 9:30 am – 10:30 am | CATEGORICAL DIRECTORS/ASSOCIATE DIRECTORS/FELLOWSHIP DIRECTORS<br>
|               | If I Knew Then What I Know Now                                          |
| 10:50 am – 12:20 pm | CATEGORICAL DIRECTORS/ASSOCIATE DIRECTORS/COORDINATORS<br>
|               | Surviving a Successful Recruitment Season                               |
|               | OR<br>FELLOWSHIP DIRECTORS AND FELLOWSHIP COORDINATORS<br>
|               | Surviving a Successful Recruitment Season                               |
Welcome to the 2011 APPD Fall Meeting!

Dear meeting attendee,

Welcome, welcome, welcome! We are extremely glad you’re here. Abounding with a comfortable, more personal atmosphere, the APPD Fall Meeting is geared toward new members and returning APPDers who may have an upcoming site visit. It is my hope that all of you new folks will make a point to talk with one of us “returning members”...and vice versa! We have around 120 attendees this year who have never before been to an APPD Meeting! (Look for those blue “First Timer” ribbons.)

As a Program Director for 12 years, I can testify to the welcoming and friendly atmosphere of the APPD. It is a great organization in which to get involved and meet other program leaders. Your relationship with the APPD and its members will assist you in your day-to-day work and academic advancement, especially if you get involved. The Fall Meeting is a wonderful place to start! To help with that, we’ll be hosting a Networking Reception on Thursday night. Please be sure to attend.

The programming continues to be modified based on feedback from previous years. An emphasis this year will be to have the sessions be more interactive, when possible. Many of the presentations and “handouts” are on the APPD website for your reference.

We hope you have a fruitful and enlightening meeting. Try to meet people, share ideas, provide feedback and, please, stop by and say “hello” to me. My goal for this great meeting is to meet at least forty people!

Most sincerely,

Ann

Ann Burke, MD
APPD President

Session Codes

Please pay special note to the session codes below and throughout this program. These codes indicate the track each session is targeting and the attendees who would most benefit from the session. You may, however, attend other sessions which are not focused specifically toward your position at the program. Please let us know if you have any questions or concerns.

- **PD** Categorical Program Directors
- **APD** Associate Program Directors
- **FD** Fellowship Program Directors
- **FC** Fellowship Program Coordinators
- **PC** Categorical Program Coordinators

Information Regarding Presentations, Handouts, Attendee Lists, CME Certificates, & Evaluations

In an effort to be more environmentally prudent, APPD follows these “green” guidelines:

- Electronic copies of all presentations and handouts received may be found on the APPD website at this address: www.appd.org/meetings/2011FallMeetingPres.cfm
- Pre-Registered Attendee lists are being emailed to all attendees. If you would prefer to have a paper copy for reference during the meeting, please stop by the APPD Registration Desk for one.
- Paper copies of meeting/session evaluation forms and CME certificates will no longer be distributed.
- At the conclusion of this meeting, you will receive an email with a link to the online evaluation tool.
- Upon completion of the evaluation, all of those eligible for CME credit will have their CME certificate emailed to them.

Please address any questions or concerns to Kathy Haynes Johnson, APPD Associate Director - kathy@appd.org

Luggage Storage on Friday

As a courtesy to those who will be checking out of their hotel room on Friday morning, we have set aside Salon 7 (2nd floor meeting room) from 7:30 am-1:00 pm where you may leave your luggage. Please note that luggage will be left at your own risk. APPD cannot assume responsibility for your belongings.

APPD Photo Release

By registering for this APPD Meeting, attendees consent to be photographed during the course of the meeting, with the understanding that these images will be used in APPD documents and publications only. If anyone prefers to not have their photo used by APPD, please contact info@appd.org. We also request that you notify the photographer at the time a photo is being taken in which you may be included.
Wednesday, September 7, 2011

7:00 pm - 10:00 pm  Dinner with Keynote
Salon 1/2/3

Keynote Address: Moving Beyond Duty Hours: Top 10 List for Improving Medical Education
Joseph Gilhooly, MD, Professor, Vice Chair of Education, Oregon Health & Science University, and Chair, Pediatric Review Committee, ACGME

Thursday, September 8, 2011

7:30 am - 8:00 am  Registration and Continental Breakfast
Prefunction Space

8:00 am - 9:45 am  PLENARY SESSION  PD APD FD PC FC
Salon 4

8:00 am - 8:05 am  Welcome and Introduction
Dr. Ann Burke, Pediatric Residency Program Director, Wright State University and President, APPD

8:05 am - 9:45 am  Updates for Categorical Programs and Fellowships from the following:

Association of Pediatric Program Directors (APPD)
Dr. Ann Burke, Pediatric Residency Program Director, Wright State University and President, APPD; Laura Degnon, Executive Director, APPD; Jaime Bruse, C-TAGME, Program Coordinator, University of Utah, Co-Chair, Coordinators’ Executive Committee and Avis Grainger, C-TAGME, Program Coordinator, Carolina Medical Center, Co-Chair, Coordinators’ Executive Committee; Dr. Nancy Spector, APPD Mentoring Leader, Associate Program Director, St. Christopher’s Hospital for Children; and APPD Task Force Chairs

American Academy of Pediatrics (AAP) PediaLink
Charlette Nunnery, E-Learning Content, American Academy of Pediatrics (AAP)

American Board of Pediatrics (ABP)
Dr. Gail McGuinness, Executive Vice President (ABP)

Electronic Residency Application Service (ERAS)
Angelique Johnson, Senior Specialist, ERAS Communications & Administrative Services (ERAS)

National Resident Matching Program (NRMP)
Laurie Curtin, Director, Match Policy (NRMP)

Q&A with Plenary Speakers

9:45 am - 10:45 am  Overview of Common and Institutional Requirements  PD APD FD PC FC
Salon 4
Dr. Javier Gonzalez del Rey, Program Director, Cincinnati Children’s Hospital Medical Center/University of Cincinnati
To prepare for an RRC site visit, program directors need to prepare all sections of the individual program’s “PIF” and ensure that the institution meets all general requirements for accreditation. This session will help us step back and recognize the general requirements as well as the new hour regulations which must be in place for individual programs to be successful and ready for this process.

10:45 am – 11:00 am  Break

11:00 am – 12:00 pm  CATEGORICAL DIRECTORS/ASSOCIATE DIRECTORS/FELLOWSHIP DIRECTORS  APD PD FD
Interactive Session with the ACGME Review Committee for Pediatrics
Salon 4
Caroline Fischer, Executive Director, Accreditation Standards, ACGME Review Committee for Pediatrics; Dr. Joseph Gilhooly, Professor, Vice Chair of Education, Oregon Health & Science University, and Chair, Pediatric Review Committee, ACGME

Coordinators’ Session
Studio B

11:00 am – 11:10 am  Brief Introduction of APPD Coordinators’ Section
Jaime Bruse, C-TAGME, Program Coordinator, University of Utah, Co-Chair, Coordinators’ Executive Committee and Avis Grainger, C-TAGME, Program Coordinator, Carolina Medical Center, Co-Chair, Coordinators’ Executive Committee
11:10 am – 11:20 am  ABP  
Lee Currin, Director, Credentials & Examination Administration, American Board of Pediatrics

11:20 am – 11:40 am  AAP PediaLink  
Charlette Nunnery, E-Learning Content and Doris Santos, Member Services Resident Specialist, American Academy of Pediatrics

11:40 am – 12:00 noon  ERAS  
Angelique Johnson, Senior Specialist, ERAS Communications & Administrative Services, Electronic Residency Application Service

12:00 noon – 1:00 pm  Lunch (provided by APPD)  
Salons 1/2/3

1:00 pm - 1:40 pm  
ALL COORDINATORS  

Hands-On Session  
Studio E  
This is an opportunity to meet with the leaders of each organization presenting during the plenary (and Share Warehouse) on a one-on-one basis to have your questions answered and to see demos.

CATEGORICAL DIRECTORS/ASSOCIATE DIRECTORS/FELLOWSHIP DIRECTORS  

Academic Advancement  
Salon 4  
Dr. Jerry Rushton, Pediatric Residency Director, Indiana University School of Medicine; Dr. Lynn Garfinkel, Associate Program Director, Pediatric and MedPeds Training Programs, University of Rochester; Dr. Cynthia Ferrell, Program Director, Oregon Health and Science Center  
In addition to running your program, many of us are making education one of our (if not our main) personal career missions. This session will focus on “making your educational work count twice,” hopefully enabling us to secure promotions along the way.

1:40 pm – 2:20 pm  
ALL COORDINATORS  

Coordinators' Task Forces - Introduction and sign-up  
Studio B  
Jean Ashley, C-TAGME, Manager, Pediatric Residency Education, University of Louisville  
A brief overview of the APPD coordinator-specific task forces (Professional Development, Tools & Management & Supervision)

Mentoring Program - Intro and Presentations  
Studio B  
Jean Ashley, C-TAGME, Manager, Pediatric Residency Education, University of Louisville and Avis Grainger, C-TAGME, Program Coordinator, Carolina Medical Center  
An Introduction to the coordinator mentor/mentee program for new and seasoned coordinators.

ASSOCIATE PROGRAM DIRECTORS  

Hands-On Session  
Studio E  
This is an opportunity to meet with the leaders of each organization presenting during the plenary (and Share Warehouse) on a one-on-one basis to have your questions answered and to see demos.

CATEGORICAL DIRECTORS AND FELLOWSHIP DIRECTORS  

Reading (and Writing) Letters of Recommendation  
Salons 5/6/7  
Dr. Ann Guillot, Program Director, University of Vermont; Dr. Cynthia Ferrell, Program Director, Oregon Health and Science University  
Participants will discuss the principles of good letter writing, including counseling students and trainees on how to seek good letters of recommendation, as well as how program directors may interpret the many letters received during a recruitment season. A brief interactive exercise will be used as a model.

2:20 pm – 3:00 pm  
ALL COORDINATORS  

Alphabet Soup (with ACGME Glossary of Terms)  
Studio B  
Kathy Miller, C-TAGME, Medical Training Program Administrator, Johns Hopkins University and Jean Ashley, C-TAGME, Manager, Pediatric Residency Education, University of Louisville
Thursday, September 8, 2011, continued

Coordinators' Handbook - Learn what is in the "Handbook" and How to Use this Valuable Tool
Studio B
Jean Ashley, C-TAGME, Manager, Pediatric Residency Education, University of Louisville and Kathy Miller, C-TAGME, Medical Training Program Administrator, Johns Hopkins University

CATEGORICAL DIRECTORS AND FELLOWSHIP DIRECTORS

Hands-On Session
Studio E
This is an opportunity to meet with the leaders of each organization presenting during the plenary (and Share Warehouse) on a one-on-one basis to have your questions answered and to see demos.

Fellowship Directors will meet separately in Studio C to review the American Board of Pediatrics training requirements for subspecialty certification with Dr. Gail McGuinness, Executive Vice President of the American Board of Pediatrics. There will be ample opportunity for questions from participants.

ASSOCIATE PROGRAM DIRECTORS

Your Role as an Associate Program Director
Studio D
Dr. Lynn Garfunkel, Pediatrics Associate Program Director, Rochester General Hospital, Dr. Jerry Larabee, Associate Program Director, University of Vermont
The role of the Associate Program Director (APD) is often loosely defined and varies greatly among institutions. This session will review the numerous roles of the APD, define some specific niches for the APD, and discuss networking opportunities within the APPD.

3:00 pm – 3:15 pm  Break

3:15 pm – 4:15 pm
CATEGORICAL DIRECTORS/ASSOCIATE DIRECTORS/COORDINATORS

A Year in the Program
Salon 4
Dr. Javier Gonzalez del Rey, Program Director, Cincinnati Children’s Hospital Medical Center / University of Cincinnati, Dr. Patricia Hicks, Program Director, Children’s Hospital of Philadelphia; and Ellen Marr, Resident Coordinator, Southern Illinois University School of Medicine
Participants will be presented with an overview of the activities of a typical Program Director and Program Coordinator through a month by month review. Examples of forms and memos will be provided for various activities. This session will be interactive. Questions will be encouraged throughout the presentation.

**OPTIONAL SESSION** FOR EXPERIENCED
CATEGORICAL DIRECTORS/ASSOCIATE DIRECTORS/COORDINATORS

Heartbreak in the Program Director's Office: Resident Discipline, Remediation and Documentation
Salon 5/6/7
Dr. Ann Guillot, Program Director, University of Vermont; Dr. Adam Pallant, Program Director, Brown University
The leaders will outline principles of discipline and remediation, and will discuss the necessary documentation - from the very beginning of either process - that needs to be gathered so that success can be achieved and fairness maintained.

FELLOWSHIP DIRECTORS AND FELLOWSHIP COORDINATORS

Surviving a Site Visit in the Competencies Era
Studio D
Dr. Susan Guralnick, Director of Graduate Medical Education and DIO/Associate Professor of Pediatrics, Winthrop University; Caroline Fischer, Executive Director, Accreditation Standards, ACGME Review Committee for Pediatrics; and panel of Dr. Christopher Kennedy and Staci Leitner
The workshop will walk through the process of an RC site visit for the fellowship program, from preparation of the Program Information Form (PIF) to logistics of the on-site visit. The RC staff will provide insight and advice based on their experience on the Pediatric RC. In addition, recently “site visited” program directors will share first-hand experiences. This workshop will include practical steps, realistic timelines and pitfalls to avoid.

4:15 pm – 5:15 pm
CATEGORICAL DIRECTORS/ASSOCIATE DIRECTORS/COORDINATORS

Surviving a Site Visit in the Competencies Era
Salon 4
Dr. Susan Guralnick, Director of Graduate Medical Education and DIO/Associate Professor of Pediatrics, Winthrop University; Caroline
Fischer, Executive Director, Accreditation Standards, ACGME Review Committee for Pediatrics; and panel of Drs. Ann Burke, Javier Gonzalez del Rey and Patricia Hicks, and Kathy Miller

The workshop will walk through the process of an RC site visit for the residency program, from preparation of the Program Information Form (PIF) to logistics of the on-site visit. The RC staff will provide insight and advice based on their experience on the Pediatric RC. In addition, recently “site visited” program directors will share first-hand experiences. This workshop will include practical steps, realistic timelines and pitfalls to avoid.

**FELLOWSHIP DIRECTORS AND FELLOWSHIP COORDINATORS**

**A Year in the Program**

**Studio D**

Dr. Christopher Kennedy, Director, Emergency Medicine Fellowship, Children’s Mercy Hospital; Staci Leitner, Administrative Director, Fellowships, Stanford University

Participants will be presented with an overview of the activities of a typical Fellowship Program Director and Fellowship Program Coordinator through a month by month review. Examples of forms and memos will be provided for various activities. This session will be interactive. Questions will be encouraged throughout the presentation.

5:15 pm – 6:30 pm  
Network / Mentoring Reception  
Prefunction Space

6:30 pm  
Coordinators’ Evening Social

Join other coordinators dining together at a local restaurant (at own expense)

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**Friday, September 9, 2011**

7:30 am - 8:00 am  
Continental Breakfast  
Prefunction Space

8:00 am - 9:30 am  
**CATEGORICAL DIRECTORS/ASSOCIATE DIRECTORS/FELLOWSHIP DIRECTORS**

Program Improvement through Program Evaluation

**Salon 4**

Dr. Patricia Hicks, Program Director, Children’s Hospital of Philadelphia; Dr. Adam Pallant, Program Director, Brown University

The ACGME now expects programs to use resident performance and outcomes assessment data in the evaluation of the educational effectiveness of residency programs. Towards that goal, we will review the literature on program evaluation, present a task-oriented conceptual model of program evaluation as well as offer a step-wise process for program directors to use program evaluation data to drive program improvement.

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**ALL COORDINATORS**

Preparing for a Site Visit: Tips for Preparing Documentation

**Salons 5/6**

Kathy Miller, C-TAGME, Medical Training Program Administrator, Johns Hopkins University; Staci Leitner, Administrative Director, Fellowships, Stanford University

This session will be full of helpful tips for residency and fellowship coordinators to prepare and get organized for an upcoming site visit.

9:30 am – 10:30 am  
**CATEGORICAL DIRECTORS/ASSOCIATE DIRECTORS/FELLOWSHIP DIRECTORS**

If I Knew Then What I Know Now

**Salon 4**

Dr. Ann Burke, Program Director, Wright State University and President, APPD; Dr. Ann Guillot, Program Director, University of Vermont; Dr. Adam Pallant, Program Director, Brown University

What are the “Top 10 Guiding Principles” for Program Directors? Audience participation will be encouraged as the facilitators present general philosophical approaches involved in leading a training program. Lively discussion and questions from new members to more seasoned participants will be welcomed.

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**ALL COORDINATORS**

Recruitment 101: Managing Recruitment from a Coordinators’ Perspective (an interactive session)

**Salons 5/6**

Members of the Coordinators’ Executive Committee and Eleanor Fitzpatrick, Manager, Exchange Visitor Sponsorship Program, ECFMG

Residency and Fellowship coordinators will be divided into small groups to share ideas and discuss in detail some of the important aspects of the recruitment process.
10:30 am – 10:50 am  Break
(Please use this break to check out of your room. You may store your luggage in Salon 7 (2nd floor meeting room) from 7:30 am until 1:00 pm for pick-up and departure after your final session. Luggage will be left at your own risk. APPD cannot assume responsibility for your belongings.)

10:50 am – 12:20 pm  
**CATEGORICAL DIRECTORS/ASSOCIATE DIRECTORS/COORDINATORS**

Surviving a Successful Recruitment Season

*Salons 5/6*

Dr. Jerry Rushton, Pediatric Residency Director, Indiana University School of Medicine; Dr. Patricia Hicks, Program Director, Children’s Hospital of Philadelphia; Dr. Lynn Garfunkel, Pediatrics Associate Program Director, Rochester General Hospital; Dr. Susan Guralnick, DIO, Winthrop Hospital System and Board Member, NRMP; Jaime Bruse, C-TAGME, Program Coordinator, University of Utah, and Avis Grainger, C-TAGME, Program Coordinator, Carolina Medical Center

How to prepare before recruitment, tips on what to do during the season, a walk through the interview day, how to end the season, strategize your rankings, and prepare the Match list. Also, new features of the NRMP process will be discussed, including the new Scramble/SOAP system.

**FELLOWSHIP DIRECTORS AND FELLOWSHIP COORDINATORS**

Surviving a Successful Recruitment Season

*Studio E*

Dr. Christopher Kennedy, Director, Emergency Medicine Fellowship, Children’s Mercy Hospital; Staci Leitner, Administrative Director, Fellowships, Stanford University; Dr. Susan Guralnick, DIO, Winthrop Hospital System and Board Member, NRMP

How to prepare before recruitment, tips on what to do during the season, a walk through the interview day, how to end the season, strategize your rankings, and prepare the Match list. Also, new features of the NRMP process will be discussed, including the new Scramble/SOAP system.

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**Hotel Floor Plan**

[Hotel Floor Plan Image]
APPD Leadership

President (2010-2012) - Ann Burke, MD
President-Elect (2010-2012) - Patricia Hicks, MD
Secretary-Treasurer (2010-2013) - Adam Pallant, MD, PhD
Past-President (2010-2012) - Susan Guralnick, MD
Executive Director - Laura Degnon, CAE

Board of Directors
Cynthia Ferrell, MD, MSeD (2010-2013)
Lynn Garfunkel, MD (2009-2013)
Javier Gonzalez del Rey, MD, MEd (2010-2013)
Ann Guillot, MD (2011-2014)
Christopher Kennedy, MD (2011-2014)
Jerry Rushton, MD, MPH (2008-2012)

Coordinators’ Executive Committee
Jean Ashley, MSBC, C-TAGME (2011-2014)
Jaime Bruse, C-TAGME (2009-2012), Co-Chair
Avis Grainger, C-TAGME (2009-2012), Co-Chair
Patricia Jacobi (2010-2013)
Staci Leitner (2011-2014)
Kathryn Miller BS, C-TAGME (2010-2013)

Nominating Committee
Susan Guralnick, MD (2010-2012), Chair
Dena Hofkosh, MD (2011-2013) ~ Richard Shugerman, MD (2010-2012)

APPD Task Force Leadership
Curriculum Task Force
Karin Hillenbrand, MD, Chair
Becky Blankenburg, MD, Vice Chair

Evaluation Task Force
Suzette Caudle, MD, Chair
Kathleen Bartlett, MD, Vice Chair

Faculty & Professional Development Task Force
Clifton E. Yu, MD, Chair
Nancy Spector, MD, Vice Chair

Learning Technology Task Force
Joel Forman, MD, Chair
Franklin Trimm, MD, Vice Chair

Research & Scholarship Task Force
Linda Waggoner-Fountain, MD, Chair
Heather McPhillips, MD, Vice Chair

APPD Regional Chairs
Mid-America Region
Hilary Haftel, MD, MPHE, Chair
Abdulla Ghorani, MD, Associate Director Chair
Serena Silvaggio, Coordinator Chair

Mid-Atlantic Region
Kelly Bradley-Dodds, MD, Chair
Nancy Spector, MD, Associate Director Chair
Jennifer C. Bishop, MBA, Coordinator Chair

Midwest Region
Stacy McConkey, MD, Chair
Peter Smith, MD, Fellowship Director Chair
Emily Borman-Shoap, MD, Associate Director Chair
Ambrosya Amlong, Coordinator Chair

New England Region
Edwin Zalneraitis, MD, Chair
Vanessa Goodwin, Coordinator Chair

New York/New Jersey Region
J. Auxford Burks, MD, Chair
Elizabeth Sanchez-Rocca, C-TAGME, Coordinator Chair

Southeast Region
Betty Staples, MD, Chair
Esther Thoman, Coordinator Chair

Southwest Region
Jon Courand, MD, Chair
Beth Payne, Coordinator Chair

Western Region
Adam Rosenberg, MD, Chair
Kathy Morten, Coordinator Chair