Stony Brook Pediatrics Residency Program

Clinical Competency Committee
Role and Responsibilities

Policy:

The Clinical Competency Committee for the Pediatric Residency Program is charged with monitoring housestaff performance and making appropriate recommendations for disciplinary decisions to the Department Education Committee. At all times, the procedures and policies of the Clinical Competency Committee will comply with those of the Graduate Medical Education Committee as outlined in the Graduate Medical Education Grievance Policy and Procedure.

Background: The Accreditation Council for Graduate Medical Education (ACGME) requires the Clinical Competency Committee make a consensus decision on the progress of each resident. Initially, this will use the existing resident assessment data, tools and faculty observations. Beginning in 2013, the committee’s assessments will use data from the Educational Milestone assessments. A benefit of the Clinical Competency Committee approach is that it will offer the resident evaluation process the insight and perspectives of a group of faculty. The committee will also serve as an early warning system if a resident fails to progress in the education program, and will assist in their early identification and move toward improvement and remediation.

Procedure:

- **Membership**
  The Department Chair appointed the Program Director as the Chair of the Clinical Competency Committee. Members of the Committee are chosen by the Committee Chair and may include the Key Clinical Faculty. In addition, the Program Director, Associate and Assistant Program Directors, and one Chief Resident serve as members.

- **Responsibility of Members**
  Members will attend monthly committee meetings as well as ad hoc meetings to address pressing resident issues. The committee will become familiar with the Pediatric Milestones and assign a score for each milestone to each resident twice each year. The milestone scoring will be based upon careful review of resident evaluations and clinical performance. The Program Director will submit all scores to ACGME. The committee is also responsible making recommendations to the program director for resident progress, including promotion, remediation, and dismissal. The committee Chair will bring all recommendations for promotion, remediation, and dismissal for review by the Department Education Committee. At all times, the committee will maintain strict confidentiality. The Committee Chair will keep detailed minutes of all meetings.

- **Schedule of Meetings**
  The Committee will meet monthly. In addition, the Committee Chair may schedule ad hoc meetings to address pressing issues that cannot wait until the next regularly scheduled meeting.
- **Resident Review:**
  A resident may be brought up for discussion by the Clinical Competency Committee for any of the following reasons: recommendation by the Program Director for any reason, consistently low or unsatisfactory evaluation scores, consistent lack of adherence to program requirements, or a specific incident that requires review. In case of inadequate performance, the Clinical Competency Committee may make recommendations to the Department Education Committee for a resident to be placed on probation with remediation, or to delay or deny promotion or board recommendation, as appropriate for the deficiencies identified.

- **Monitoring Progress of Housestaff:**
  At each meeting, the Committee will review progress of residents who are currently on any warning, probation, or who have not satisfied the Supervisory Privilege. These residents will be continually discussed for clinical and programmatic performance. All formal Clinical Competency Committee resident evaluations will be recorded in New Innovations.