



Announcements, Events and Accomplishments

* Registration for the Spring APPD meeting is now open. Visit the [APPD website](#) for more information and to register. Hotel information can be found [here](#).

* Nominations for two positions on the Coordinators' Executive Committee have been received. Please vote before March 8.

* Happy birthday to all the March babies out there. March is traditionally associated with the beginning of spring; however, because the month was named after the Roman god of war, Mars, military campaigns and calendars used to start in the month of March.

Presentations & Publications

Coordinators are sharing their hard work and research at meetings across the country and globe. Submit your accomplishments to your regional coordinator chair or the Coordinators' Communication Committee for inclusion in a future edition. Here are a few recent and upcoming presentations by coordinators:

Foster Y, **Payne E.** (2013). Ensuring the continuity of your program, the coordinator and your academic year. Presented at the 3rd Annual ACTION Statewide Program Coordinator Conference, Temple, TX.

Payne E, Hill T. (2013). Building and developing interprofessional team skills through program coordinator committees – if you build it, they will come. Workshop at the 2013 ACGME Annual Educational Conference Coordinator Forum, Orlando, FL.

Rabizadeh S, Gower WA, Payton K, **Miller K,** Vera K, Serwint JR. (2012). Restructuring the Morbidity and Mortality Conference in a Department of Pediatrics to Serve as a Vehicle for System Changes. *Clinical Pediatrics*, 51:1079.

State and Regional Updates

TEXAS

3rd Annual ACTION State-Wide Administrators and Coordinators Conference

Thursday, April 25, 2013 8:00 AM – 5:00 PM

Friday, April 26, 2013 8:00 AM - 12:00 PM (Central Time)

Scott and White Healthcare in Temple, Texas

Early Bird - \$125 (deadline March 14)

Regular - \$150 (March 15 – April 4)

Late - \$175 (After April 4)

[Online Registration](#)

MIDWEST

The Coordinator's section of the Midwest region is seeking nominations for Regional Coordinator Chair. Nominees must commit to serve in the role for three years. Responsibilities include securing a hotel room block, dining venue(s) and meeting registration for the fall meeting. This position works closely with the Program Director Chair, the Associate Program Director Chair and Fellowship Program Director Chair in planning meeting agenda.

This position is a great opportunity to get to know the members of the Midwest region and increase your network of knowledge and opportunity. If you are interested in serving in this role, please contact Ambrosya Amlong at ambrosya-amlong@uiowa.edu.



2013 Spring Meeting

Meeting Agenda: Coordinator Sessions

Wednesday, April 10

8:00am - 12:00pm

Session for *New Coordinators*

All new coordinators are welcome. You are not alone! Meet other new coordinators and learn how the APPD Coordinators' Section can support you as you navigate the complex world of Graduate Medical Education and pediatrics training. (IMPORTANT: This session is a repeat of information presented at the APPD 2012 Fall Meeting.)

2:00 - 6:00pm

Coordinators' Forum for *Seasoned Coordinators*

Welcome to the first APPD Coordinators' Forum. A forum designed to promote professional development for residency and fellowship coordinators.

1. *Work/Life Balance* - Presentation and discussion by Jim Kendall, LCSW, CEAP; Manager, Work/Life Connections-EAP, Vanderbilt University
2. *Review of Needs Assessment Survey Data* - Pat Jacobi; Kathy Miller, C-TAGME; Ambrosya Amlong, C-TAGME
3. *Don't Wait, Self Create: PC Generated Scholarly Activity* - Beth Payne, MAEd, C-TAGME; Yvette Foster, BA Kathy Miller, BS, C-TAGME; Jacqueline Riley; Valerie Cole

This workshop strives to re-enforce the need for coordinator-driven scholarship and educate the current program coordinator population on the "nuts and bolts" of generating scholarly activity. By participating in scholarly activity, learners will be able to create ideas and opportunities to develop innovative learning environments for career growth, advancement, and self-development. The workshop will provide instruction and guidance on professional development opportunities via scholarly activity and will offer small group sessions to allow for a richer learning environment via experiential learning. Bring your list of interests for abstract and poster development.

Thursday, April 11

8:00 - 9:30am

Coordinators' Assembly

This session includes a look back at the "Coordinators' Executive Committee over the years" and an introduction discussion of the proposed new "Next Mentoring Group System" for coordinators.

3:45 - 5:15pm

Coordinators' Session: Task Force/Committee Updates and Workshop

Workshop, "Building Your Team," by Theresa Flournoy; Theresa Woods, C-TAGME; and Celeste Farley.

Graduate Medical Education is a group effort. It takes residents, coordinators, directors, and faculty all working together toward a common vision. Coordinators will learn about developing teams, about vision statements and the tools for building one. They will learn how to act as both a member and leader of a team, how trust is essential in the workplace and the importance of flexibility in groups.

Friday, April 12

Coordinators should register for workshops and poster sessions, as well as Regional Lunches.

Saturday, April 13

Coordinators should register for workshops.

TOOLS & communication

As of January, the Tools Task Force was absorbed into the Communication Committee. Goals for including tools information in our monthly eBulletin include updating coordinators on upcoming updates and training sessions and conferences and providing helpful tips and tricks to navigate some of the more popular software programs and websites used for residency/fellowship management. As we move forward, please feel free to share your own tips and experiences with these or other programs.

Residency Management and Web Software News

E*Value

On February 15, E*Value released Milestones content and a phone support system for the Phase 1 specialties. Full phone support is available. [More information](#).

User conference dates were announced: October 9-11, 2013 in Minneapolis, Minnesota. An agenda is not yet available, but the conference will include a new user boot camp. [More information](#).

New Innovations

The New Innovations annual spring conference will take place April 17-19, in Cleveland, Ohio. The conference features a three-track curriculum specific to users' experience levels. Click "NI Conferences" on the homepage for more information or to register.

ERAS

The Supplemental Offer and Acceptance Program (SOAP) runs March 11 at 1:00pm until March 15 at 5:00pm. Unfilled programs can begin downloading applications at 2:00pm on March 11. Policies, procedures and usage tips can be found on the [ERAS program website](#), by calling (202) 828-0413 or by emailing the HelpDesk at erashelp@aamc.org.

PediaLink

No looming deadlines on PediaLink unless your residents or fellows need to update their Individual Learning Plans. However, the [E-Reference Guide for Coordinators](#) is a great resource!

On the List Serve

Recruit second visit questions and answers dominated the list serve in February. The most common responses were from programs that offer second visits but do not encourage them or even mention them during the original interview day. A few programs added that they pay for a hotel room for second visits, but most responses did not offer information on which aspects of the day are funded by the program. Of note, one respondent noted that applicants are discouraged to use second visits as a way to showcase their interest in a program. Other reasons for not offering second visits include lack of resources

to see all candidate a second time or because of scheduling difficulties.

Daily schedules for second visits appear pretty standard across the board. Applicants typically attend Morning Report, observe rounds (some programs offer rounds on services other than wards), see a conference and meet briefly with a program director. Some programs offer brief tours, meetings with faculty, time at clinics and/or a tour of the city. Additional requests are usually accommodated on an individual basis.

Contributions

To contribute updates, announcements, presentations/publications, tools or software tips/tricks, or information that might be helpful to the group, please contact your task force or regional chair. Thanks in advance for your commitment to your training program and to our efforts to make each coordinator as efficient and effective as possible.