Announcements, Events and Accomplishments

📢 Rooms at the Renaissance hotel in Nashville are full. Click here for more information on rooms at other area hotels.

📢 Nominations for two positions on the Coordinator's Executive Committee have been received. Voting will take place before March 8.

📢 **December 4—February 28:** Regular registration dates for 2013 General Peds Certifying Exam. Visit abp.org for more information.

📢 Happy Birthday to coordinators celebrating birthdays in February. Your birthstone, the amethyst, represents stability, peace, balance, courage, inner strength together with sincerity and a calm disposition.

2013 Spring Meeting

Registration for the spring meeting is now open! Visit the APPD website for more information and to register.

Don't miss the Milestones Sessions being presented at the meeting.

Main Session: Wednesday, April 10, 7:30-9:30pm

This session will review the purpose of milestones, the requirements and timetable around implementation, and meaningful assessment of residents within the framework of the milestones. Information about rater training, tools and faculty development will be shared as well as opportunities to be involved in the APPD LEARN/NBME project and other national initiatives around milestones. A membership survey prior to the meeting will help direct topics covered in the session, and a period of time for open microphone questions are included.

Wrap-Up: Saturday, April 13, 1:45-3:45pm

Questions/comments submitted during the meeting, open questions, and concerns arising from the various forums during the meeting will be discussed by APPD milestones leaders and participants.

More information on the coordinators' sessions can be found on page 2 of this bulletin.

Regional Update

Midwest Region

The Coordinator's section of the Midwest region is seeking nominations for Regional Coordinator Chair. Nominees must commit to serve in the role for three years. Responsibilities include securing a hotel room block, dining venue(s) and meeting registration for the fall meeting. This position works closely with the Program Director Chair, the Associate Program Director Chair and Fellowship Program Director Chair in planning meeting agenda.

This position is a great opportunity to get to know the members of the Midwest region and increase your network of knowledge and opportunity. If you are interested in serving in this role, please contact Ambrosya Amlong at ambrosya-amlong@uiowa.edu .

On the List Serve

In January, the hot topics on the coordinator list serve were **resident meals**, **conference attendance allowance**, and **other benefits (moving bonus)**. Here's what you said:

Resident Meals: Programs run the gamut of options for paying for resident meals; the common thread is that most programs provide meals for their residents whether by ordering food for most or all of resident conferences or by providing a meal stipend loaded directly onto residents' ID badges. Meal cards for call shifts are also popular.

Conferences: Most programs provide a cap, per resident, for attending conferences or other CME activities or for books, journals, or other expenses. Most programs cover resident expenses if they are presenting at a conference or had material accepted. Some allow these funds to be used for rotation, board exam, or technology expenses.

Other benefits: Moving expenses generally are not covered by programs, especially those with higher caps on resident food and educational expenses.
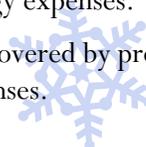
2013 SPRING MEETING

Meeting Agenda: Coordinator Sessions

Wednesday, April 10

8:00am—12:00pm   Session for *New* Coordinators
All new coordinators are welcome. You are not alone! Meet other new coordinators and learn how the APPD Coordinator's Section can support you as you navigate the complex work of Graduate Medical Education and pediatrics training. (IMPORTANT: This session is a repeat of information presented at the APPD 2012 Fall Meeting).

2:00—6:00pm   Coordinator's Forum for *Seasoned* Coordinators
Welcome to the first APPD Coordinators' Forum. A forum designed to promote professional development for residency and fellowship coordinators.
1. *Work/Life Balance*—Presentation and discussion by Jim Kendall, LCSW, CEAP; Manager, Work/Life Connections-EAP, Vanderbilt University
2. *Review of Needs Assessment Survey Data*—Pat Jacobi; Kathy Miller, C-TAGME; Ambrosya Amlong, C-TAGME
3. *Don't Wait, Self Create: PC Generated Scholarly Activity*—Beth Payne, MAEd, C-TAGME; Kathy Miller, C-TAGME

   This workshop strives to re-enforce the need for coordinator-driven scholarship and educate the current program coordinator population on the "nuts and bolts" of generating scholarly activity. By participating in scholarly activity, learners will be able to create ideas and opportunities to develop innovative learning environments for career growth, advancement, and self-development. The workshop will provide instruction and guidance on professional development opportunities via scholarly activity and will offer small group sessions to allow for a richer learning environment via experiential learning. Bring your list of interests for abstract and poster development.

Thursday, April 11

8:00—9:30am   Coordinators' Assembly
This session includes a look back at the "Coordinators' Executive Committee over the years" and an introduction and discussion of the proposed new "Next Mentoring Group System" for coordinators.

3:45—5:15pm   Coordinators' Session: Task Force/Committee Updates and Workshop
Workshop, "Building Your Team," by Theresa Flournoy; Teresa Woods, C-TAGME; and Celeste Farley. Graduate Medical Education is a group effort. It takes residents, coordinators, directors, and faculty all working together toward a common vision. Coordinators will learn about developing teams, about vision statements and the tools for building one. They will learn how to act as both a member and a leader of a team, how trust is essential in the workplace and the importance of role flexibility in groups.

Friday, April 12

Coordinators should register for workshops and poster sessions, as well as Regional Lunches.

Saturday April 13

Coordinators should register for workshops.

TOOLS

As of January, the Tools Task Force was absorbed into the Communication Committee. Goals for including tools information in our monthly eBulletin include updating coordinators on upcoming updates and training sessions and conferences and providing helpful tips and tricks to navigate some of the more popular software programs and websites used for residency/fellowship management. As we move forward, please feel free to share your own tips and experiences with these or other programs.

New Innovations

New Innovations is used by almost half of the coordinators who responded to a survey sent recently. NI's annual spring conference is April 17-19 in Cleveland, Ohio. The conference features a three-track curriculum specific to level of experience with the program. Click on the "NI Conferences" link on the homepage for more information.

E*Value

Almost one-third of you reported using E*Value as your management system of choice. Additional information about E*Value's upcoming information releases has been sought. These updates will work hand-in-hand with the site's new user interface.

MedHub

MedHub regularly schedules teleconferences with its users' GME offices to discuss new features and work through problems. If MedHub is your management suite of choice, contact your GME office to check on any upcoming teleconferences.

MyEvaluations

While less popular than other management systems, MyEvaluations promises its clients free training sessions and 24-hour support. One benefit of a smaller system is quick turn around from tech support: 3 hours for critical issues and 24 hours for non-critical issues.

ERAS

ERAS was the most widely used program based on the above-mentioned survey. However, new coordinators may find the Program Director's Work Station a trial by fire approach to recruitment season. ERAS' website has several online training sessions and tutorials available on their website, along with resources for new staff (timelines, a user guide, program updates and e-news) available here.

GME Track

GME Track is "a resident database and tracking system that was introduced in March 2000 to assist GME administrators and program directors in the collection and management of GME data." Additional information and program updates are available on the AAMC website.

PediaLink

Initially, PediaLink's site is a little overwhelming, as it contains resources for pediatricians, residents, and programs. Don't panic! The site has an immensely helpful e-reference guide for coordinators.

WHO'S WHO

Coordinators' Executive Committee

Pat Jacobi, Co-Chair
(2010-2013)
Washington University
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Jean Ashley
(2011-2014)
University of Louisville
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Ambrosya Amlong
(2012-2015)
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Kathy Miller, Co-Chair
(2010-2013)
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Staci Leitner
(2011-2014)
Stanford University
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Kelley Pike
(2012-2015)
Albany Medical Center
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Professional Development Task Force

Nominations for task force co-chairs will be sought soon.

Management/Supervision/Team Building Committee

Celeste Farley, Co-Chair
University of Buffalo
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Teresa Woods, Co-Chair
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Communication Committee

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Beth Payne, Co-Chair
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CONTRIBUTIONS

coorCOMM depends on contributions from coordinators like you!

To contribute updates, announcements, presentations/publications, tools or software tips/tricks, or information that might be helpful to the whole group, please contact your task force or regional chair. Thanks in advance for your commitment to your training program and to our efforts to make each coordinator as efficient and effective as possible.

— Amy, Tara, and Beth