



Announcements, Events and Accomplishments

- Registration for ERAS 2014 opened April 15. Visit [ERAS](#) for more information.
- GME Track program survey opens May 23. [GME Track](#)
- Have you presented at a national meeting this year? Send the info to tara.mckinley@louisville for inclusion in the next issue!

Happy Birthday, May babies! Minnesota, Rhode Island, South Carolina and Wisconsin became states in May (1858, 1790, 1788, and 1848, respectively)

Spring Meeting in 26 Words

If you read one meeting-related 'article' in this month's issue, make it this one. In short, here are some of the themes discussed (with links), formally and behind the scenes.

[New Coordinator](#)

[Awards](#)

[Needs Assessment](#)

[Survival Guide](#)

[Work/Life Balance](#)

[Teamwork](#)

[Scholarly Projects](#)

[ACGME / ABP](#)

[Milestones](#)

[Task Forces](#)

[Coordinator](#)

[Peer Mentoring](#)

[Alphabet Soup](#)

[Unity](#)

Jeri Whitten



Congratulations to Jean Ashley from the University of Louisville, the 2013 recipient of the Carol Berkowitz Award for Lifetime of Advocacy and Leadership

2013 Conference Presenters

Amlong A (U of Iowa), **Pike K** (Albany Med Coll), **Leitner S.** A Year in the Program: A Survival Guide. Session for New Coordinators.

Flournoy T (U of Missouri KC), **Farley C** (SUNY Buffalo), **Woods T** (St. Louis U). Putting the Pieces Together: Building Your Team. Coordinators' Session.

Amlong A (U of Iowa), **Chavez C** (U of Iowa), **Shirley T** (U of Kansas), **Pelser D** (U of Kansas). Boot Scootin Boogie: Collaboration to Achieve Success in Both Resident and Student Education. Workshop.

Jacobi P (Washington U). Executive Committee Overview: Past, Present and New. Coordinator 15. Coordinators Assembly.

Ashley J (U of Louisville), **Miller K** (Johns Hopkins U), **Amlong A** (U of Iowa), **Pike K** (Albany Med Coll), **Jacobi P** (Washington U). Alphabet Soup. Session for New Coordinators.

Jacobi P (Washington U), **Miller K** (Johns Hopkins U), **Amlong A** (U of Iowa). Review of Needs Assessment Survey Data. Coordinators' Forum.

Ashley J (U of Louisville), **Jacobi P** (Washington U). APPD Coordinators' Peer Mentoring Group Assignments. Coordinators Assembly.

Payne B (UTHSCSA), **Foster Y** (UTHSCSA), **Miller K** (Johns Hopkins U), **Riley J** (Emory U), **Cole V** (U of Minnesota). Don't Wait, Self Create: Program Coordinator Generated Scholarly Activity. (Workshop). Coordinators' Forum.



More from the Spring Meeting



What a great looking group of coordinators!
Spring Meeting 2013 attendees.
Are your eyes open?

Jean Ashley accepts the Carol Berkowitz Award with just 5 words. Jean...speechless?



"I'm the guy who became Jeri's program director...that was my claim to fame.

- Raheel Khan, MD



Current and former members of the Coordinators' Executive Committee



Melodie Allison, Susan Brooks, Teresa Beard, June Dailey, and Rosemary Munson recite a poem and lead the crowd in song for Jeri's retirement

Jeri Whitten accepts a giant margarita class, and a margarita fund, from Pat Jacobi, Kathy Miller and Jean Ashley



From the Executive Committee

2012 - 2013: The Year of the Coordinator

Pat Jacobi and Kathy Miller, outgoing chairs

With much encouragement from the Coordinators' Professional Development Task Force and the coordinators' membership, the 2012-2013 Executive Committee started with a flourish of new ventures. First on the agenda was the establishment of a board approved "Coordinators' Professional Development Day," to be held at each spring meeting, which would provide opportunities for both new and seasoned coordinators. In order to secure approval, a detailed needs assessment survey was developed and distributed to all coordinators. Approval for the Professional Development Day was given and the first one held at the 2013 APPD spring meeting in Nashville.

Additional efforts were devoted to addressing other needs and suggestions identified in the survey:

- * Retain an outside speaker for the Coordinators' Professional Development Day from the local professional community in the city where the spring meeting is taking place
- * Restructuring of the Coordinators' Task Forces to better address areas of professional focus and align with new governance structure of the APPD
- * Establishment of the following two Committees: Coordinators' Professional Development Day Planning Committee and Communications and Tools. These new

committees have already accomplished the following:

- The Communications and Tools Committee successfully launched *coorCOMM*, a monthly newsletter for coordinators in January 2013
- The Communications and Tools Committee reintroduced a Welcome letter for all new coordinators prior to the 2012 APPD Fall Meeting
- The Professional Development Committee secured an outside speaker from Vanderbilt to speak to the coordinators' at the spring meeting on work/life balance, one of the topics suggested in the Needs Assessment Survey

And that's not all . . . The Coordinators' Executive Committee successfully established the practice of providing a Certificate of Attendance for all new coordinators who attend the APPD Fall Meeting or the session devoted to new coordinators at the Spring Meeting's Coordinators' Professional Development Day. But, perhaps the most important endeavor of the past year was the complete revamping of the traditional Coordinators' Mentoring System which consisted of a Mentor/Mentee dyad, to Mentoring Groups of approximately 10 coordinators of varying levels of experience. This new system was met with much enthusiasm and has great potential for enhanced mentoring relationships for all.

2013 - 2014: Support and Empowerment

Jean Ashley and Ambrosya Amlong, incoming chairs

The upcoming academic year is sure to prove challenging for core programs as they fully implement milestones into their programs and for fellowship programs as they navigate this process for July 2014.

Our goals for 2013-2014 include full implementation of programs that started this year as well as empowering coordinators to lead their own sessions and create names for themselves academically:

- » Support peer mentoring groups as they are launched. At least two groups should present their work/projects at the 2014 Spring Meeting.
- » Build Coordinators' Academy sessions for new and seasoned coordinators to learn, share, and grow in their professional and personal lives.

- » Maintain transparent, accountable, and inclusive presentations and conduct that is suitable for all coordinators (core and subspecialty).
- » Encourage coordinator presence at the regional and national levels in pediatric medical education.
- » Further identify and enhance the Coordinators' Communication and Tools Committee as a resource for all coordinators.
- » Introduce "table talks" as a way for more coordinators to get involved and share ideas and best practices and get comfortable leading group discussion.

We look forward to the upcoming year and hope that the Executive Committee can serve the needs of all coordinators as the scopes of their programs and positions expand.

Committee & Task Force Updates

Professional Development Task Force

The Professional Development Task Force met at the Spring meeting in Nashville. The task force co-chairs are Ellen Marr and Tara Shirley. Four subcommittees were identified and given time to meet and discuss their plans and goals for the year. Each have also named co-chairs and will communicate as a group and with the task force co-chairs. The 4 subcommittees are:

Scholarly Activity
Professional Development Day/Coordinators' Forum
Management/Supervision/Team Building
Coordinator Communication

If you would like to participate in any of these subcommittees or have any questions, please feel free to contact us. We welcome any and all who are interested!!

Tara Shirley- Tara.Shirley@wesleymc.com, 316-962-2250
Ellen Marr- emarr@siumed.edu, 217-545-7827

Peer Mentoring

One of the Executive Committee's major projects this year was the creation of peer mentoring groups for coordinators. All coordinators were divided into groups designed to maximize experience and diversity of location, program size, etc. A list of mentoring groups, their leaders, and members' contact information will be sent with the June issue of coorCOMM.

Also attached is a mentoring worksheet to use as your group meets and discusses various topics.

Mentoring groups are encouraged to communicate regularly and complete at least one project as a group. The Executive Committee's goal is to have two groups present their projects at upcoming APPD meetings.

Questions or concerns about mentoring should be sent to:
Teresa Wood - twoods11@slu.edu

What are your peers reading?

Kotter, John. *Our Iceberg Is Melting: Changing and Succeeding Under Any Conditions*. 2006. St. Martin's Press.
Sandberg, Sheryl. *Lean In: Women, Work, and the Will to Lead*. 2013. Knopf.

And the survey says...

Online survey tools can be a very cost-effective way for delivering surveys and collecting and analyzing results through one central system. A number of low cost online tools provide easy interfaces for building surveys and viewing reports online. At the UCSF Pediatric Residency Program, we had been using Survey Monkey, both the free and the paid subscriptions, to assist with data collection; its biggest limitation is the single-user access per account. Last year, UCSF upped the ante when they partnered with Qualtrics to provide UCSF faculty, staff and students free access to [Qualtrics](https://www.qualtrics.com), a robust online survey tool. The Qualtrics Research Suite allows us to build, distribute and analyze online surveys — from the very simple to the most complex. It has an extensive range of question formats and allows survey distribution by social media and smart phones. We can collaborate on surveys in real-time and export data in multiple formats (i.e. SPSS, Excel, HTML, PDF, Word, and more). Qualtrics supports multiple-user accounts, is easy to learn and has many cool features, like email triggers and customizable skins. It is great to get and to see others get excited over this new tool!

For additional information, contact Catherine Ratti at rattic@peds.ucsf.edu.

Contributions

Please contact your committee or regional chair (see next page) or Tara McKinley (tara.mckinley@louisville.edu) with any presentations/publications, best practices, list serve responses, story ideas, comments or concerns.

Who's Who, 2013 - 2014

Committee Chairs

Executive Committee



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Professional Development Task Force



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Communication & Tools Committee



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Forum for Professional Development Planning Committee



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Scholarly Activity Committee



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Management/Supervision/Team Building Committee



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photo
not
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Regional Chairs